

**CITY OF CUSTER CITY
COUNCIL PROCEEDINGS- REGULAR SESSION
October 15th, 2012**

Mayor Gary Lipp called to order the second regular meeting of the Common Council for the month of October, 2012 at 5:30 p.m. Present at roll call were Councilpersons Hattervig, Heinrich, Kothe, Fischer, Herman, Schleining and Chris Beesley, City Attorney. The Pledge of Allegiance was stated.

AGENDA

Councilperson Heinrich moved, with a second by Councilperson Hattervig, to approve the agenda. The motion unanimously carried.

MINUTES

Councilperson Hattervig moved, with a second by Councilperson Kothe, to approve the minutes from the October 1st, 2012 regular meeting. The motion unanimously carried.

CONFLICTS OF INTEREST

Councilperson Herman stated he has a conflict with the Temporary Road Agreement. No other conflicts were stated.

DEPARTMENT HEAD DISCUSSION

Bob Morrison, Public Works Director, gave Council an update on the Community Center Building boilers replacement project and flu shots for the employees. Bob also mentioned that the City received the Loss Control/Safety Achievement Award gold level and platinum level.

Rex Harris, Community Development Director, gave Council an update on the deer count and the status of the lawn maintenance ordinance modification.

Laurie Woodward, Finance Officer, gave Council a brief report on the claims in for payment and CD renewals.

RESOLUTION #10-15-12A – PERSONNEL MANUAL – CUSTODIAL MAINTENANCE WORKER POSITION DESCRIPTION

Councilperson Herman moved to adopt Resolution #10-15-12A, Personnel Manual Custodial Maintenance Worker Position Description. Seconded by Councilperson Schleining, the motion unanimously carried.

RESOLUTION # 10-15-12A

WHEREAS, the City of Custer City has previously adopted an Employee Manual; and
WHEREAS, updating and amending of said Employee Personnel Manual was provided for in Resolution 9-5-95A; and

WHEREAS, the Common Council of the City of Custer City has determined that a custodial maintenance worker position description is necessary and desirable.

NOW THEREFORE BE IT RESOLVED that the Employee Personnel Manual is amended to include the attached exhibit "A", Custodial Maintenance Worker Position Description, as if set forth in full herein, and adopted by reference.

Dated this 15th day of October, 2012

City of Custer City

S/Gary Lipp, Mayor

CURB & GUTTER PROPOSALS

Councilperson Herman moved to accept the proposal from Mile High Masonry & Concrete for \$22,937.60 for 800 lineal feet of curb & gutter. Seconded by Councilperson Hattervig the motion carried with Councilperson Hattervig, Heinrich, Kothe, Fischer, Herman and Schleining voting yes.

CHANGE ORDER – SOUTH 5TH STREET PROJECT

Councilperson Fischer moved to approve the change order for the South Fifth Street Reconstruction Project with Ainsworth-Benning Construction Inc for \$7,122.22. Seconded by Councilperson Schleining, the motion carried with Councilperson Heinrich, Kothe, Fischer, Herman, Schleining and Hattervig voting yes.

SHOWMOBILE RENTAL AGREEMENT

Councilperson Herman moved to approve the Showmobile Rental Agreement. Seconded by Councilperson Kothe, the motion unanimously carried.

TEMPORARY ROAD USE AGREEMENT

Councilperson Herman excused himself from the meeting for the Temporary Road Use Agreement discussion and action. Councilperson Schleining moved to approve the Temporary Road Use Agreement with the US Forest Services, seconded by Councilperson Kothe. Councilperson Schleining and Kothe withdrew their motions after some discussion. Councilperson Schleining moved to approve the Temporary Road Use Agreement with term and condition #7 being changed to state Grantor. Seconded by Councilperson Hattervig, the motion unanimously carried.

CLAIMS

Councilperson Herman moved, with a seconded by Councilperson Hattervig, to approve the following claims. The motion carried with Councilperson Kothe, Fischer, Herman, Schleining, Hattervig and Heinrich voting yes.

AFLAC, Insurance, \$544.99
ALSCO, Repairs & Maintenance, \$203.12
Ainsworth-Benning, Capital Improvements, \$71063.84
Black Hills Power & Light, Utilities, \$10525.71
Century Business Products, Supplies, \$314.20
Culligan, Repairs & Maintenance, \$17.50
Custer County Treasurer, Law Enforcement Contract, \$86676.00
Custer Gas, Repairs & Maintenance, \$1457.06
Custer True Value, Supplies, \$1134.35
Dale's Tires, Repairs & Maintenance, \$52.85
FourFront Design, Capital Improvements, \$3412.60
Fastenal, Repair & Maintenance, \$109.25
Fennell Design, Capital Improvements, \$7110.00
French Creek Supplies, Supplies, \$45.25
GenPro, Repairs & Maintenance, \$460.00
Golden West Technologies, Supplies & Professional Fees, \$1429.00
Hills Materials Company, Capital Improvement Project, \$134897.40
Kellogg, Scott, Reimbursement, \$135.00
Lynn's Dakotamart, Supplies, \$93.24
MAC Construction, Capital Improvements, \$5307.17
Meirhenry Sargent, Capital Improvements, \$16330.00
Nelson's Oil & Gas, Supplies, \$1738.79
Northern Safety Technology, Supplies, \$1651.43
Petty Cash, Supplies, \$250.50
Quill, Supplies, \$67.73
Rapid Delivery, Professional Fees, \$32.40
Rapid City Telco Federal Credit Union, Utilities, Supplies, \$2701.04
SRF Loan Payment, \$4639.68
South Dakota One Call, \$30.45
S & B Motors, Supplies, \$273.58
Sander Sanitation, Repairs & Maintenance, \$60.00
SDPAA, Insurance, \$583.00
SD State Executive Management, Utilities, \$23.80
Unemployment Insurance, \$111.07
USDA Loan Payment, \$8910.00
Verizon Wireless, Utilities, \$361.77
Wright Express, Supplies, \$1319.86
Ziolkowski, Geney, Animal Control Contract, \$679.00
Total Claims \$364,752.63

COMMITTEE REPORTS

Various committee reports were given.

EXECUTIVE SESSION

Councilperson Herman moved to go into and out of executive session for personnel, potential litigation and contract negotiation per SDCL 1-25-2 at 6:24 pm, with the Attorney, Finance Officer, Public Works Director and Community Development Director present. Seconded by Councilperson Fischer, the motion unanimously carried. Council came out of executive session at 6:29 pm, with no action taken.

ADJOURNMENT

With no further business, Councilperson Kothe moved to adjourned the meeting at 6:30 p.m. Seconded by Councilperson Fischer, the motion unanimously carried.

ATTEST:

CITY OF CUSTER CITY

Laurie Woodward
Finance Officer

Gary Lipp
Mayor