

**CITY OF CUSTER CITY
COUNCIL PROCEEDINGS- REGULAR SESSION
November 5th, 2018**

Mayor Corbin Herman called to order the first meeting of the Common Council for the month of November 2018 at 5:30 p.m. Present at roll call were Councilpersons Blom, Whittaker, Nielsen, Fischer and Moore. City Attorney Chris Beesley was present. The Pledge of Allegiance was stated.

AGENDA

Councilperson Fischer moved to approve the agenda with the removal of the Minor Plat – Hendrickson Subdivision item. Seconded by Councilperson Nielsen, the motion unanimously carried.

MINUTES

Councilperson Blom moved, with a second by Councilperson Whittaker, to approve the minutes from the October 15th regular council meeting and the October 22nd special council meeting. The motion unanimously carried.

CONFLICTS OF INTEREST

No conflicts of interest were stated.

EXECUTIVE PROCLAMATION – BELLS OF PEACE ARMISTICE COMMEMORATION

Councilperson Moore moved to approve the Executive Proclamation for Bells of Peace Armistice Commemoration. Seconded by Councilperson Fischer, the motion unanimously carried.

Proclamation
CUSTER, South Dakota

WHEREAS, a century ago 4.7 million American families sent their sons and daughters off to World War I; and *WHEREAS*, men and women from Custer, South Dakota served selflessly and honorably in World War I; and *WHEREAS*, 116,516 Americans gave their lives in the war, and more than 200,000 were wounded; and *WHEREAS*, the tolling of bells is a traditional expression of honor and remembrance; and *WHEREAS*, in November 2018 the world will commemorate the 100th anniversary of the Armistice that ended the fighting in World War I at 11:00 am, November 11, 1918 – the eleventh hour of the eleventh day of the eleventh month; and

WHEREAS, on April 6, 2018 the United States World War I Centennial Commission called upon all Americans across the nation to toll bells in remembrance of those who served in World War I on Armistice Day, November 11, 2018;

NOW, THEREFORE BE IT RESOLVED, I, Corbin Herman, Mayor of the City of Custer, do hereby call upon all Americans across the community to toll bells in remembrance of those who serviced in World War I at 11:00 am on November 11, 2018, for

Your Bells of Peace Armistice Commemoration

Dated this 5th day of November, 2018

CITY OF CUSTER CITY

S/Corbin Herman, Mayor

ATTEST: Laurie Woodward, Finance Officer

FIRST READING – ORDINANCE #812 – WATER RATES

Councilperson Fischer moved to approve Ordinance #812, Water Rates. Seconded by Councilperson Nielsen, the motion unanimously carried.

FIRST READING – ORDINANCE #813 – WASTEWATER RATES

Councilperson Blom moved to approve Ordinance #813, Wastewater Rates. Seconded by Councilperson Moore, the motion unanimously carried.

FIRST READING – ORDINANCE #814 – WATER OFF RATES

Councilperson Nielsen moved to approve Ordinance #814, Water Off Rates. Seconded by Councilperson Blom, the motion unanimously carried.

RESOLUTION #11-05-18A – WRITE-OFFS

Councilperson Nielsen moved to adopt Resolution #11-02-18A, Write-Offs. Seconded by Councilperson Whittaker, the motion unanimously carried.

RESOLUTION NO. 11/05/18A

WHEREAS, Book 3, Supplemental, Chapter 9-22-4 of the South Dakota Codified Law states “every municipality may assign for collection any or all delinquent accounts receivable. After reasonable collection efforts, the governing body may determine that an account is non-collectible, and by formal action direct that the non-collectible amount be removed from the records and disclosed on that year’s financial report. Evidence of the debt

removed from the records by the formal action of the governing body shall be retained by the municipality to support possible subsequent collection of that debt.”

WHEREAS, efforts have been made to collect these past due accounts receivable, and

WHEREAS, adequate time has elapsed to consider these accounts receivable delinquent and past due,

NOW THEREFORE BE IT RESOLVED that the following accounts be deemed non-collectible and removed from the records and disclosed on the 2018 Financial Report.

NAME:	ACCOUNT #:	AMOUNT:
Tyler Celli	401550-04	\$ 54.62
Ryan Kimball	402270-05	\$ 99.38
Stephanie McFalls	500890-07	\$ 85.63
Alyssa Miller	201670-02	\$ 69.41
Phillip Young	400831-09	\$269.95
Audrey Schauer Kimball	401840-01	\$103.33
TOTAL		\$ 682.32

Signed this 5th day of November, 2018.

CITY OF CUSTER

S/Corbin Herman, Mayor

ATTEST Laurie Woodward, Finance Officer

PUBLIC COMMENTS

Mayor Herman mentioned the Custer Veteran’s Memorial Park Dedication on November 11th and that this year marks the tenth anniversary of the Custer Disc Golf Course.

MINOR PLAT – TERRY SUBDIVISION, PLAT OF TRACTS 1 AND 2 OF TERRY SUBDIVISION

Councilperson Whittaker moved to approve the minor plat of Terry Subdivision, Plat of Tracts 1 and 2 of Terry Subdivision. Seconded by Councilperson Blom, the motion unanimously carried.

MINOR PLAT – PLAT OF TRACT KUEHL AND TRACT MORROW

Councilperson Nielsen moved to approve the minor plat of Tract Kuehl and Tract Morrow. Seconded by Councilperson Blom, the motion unanimously carried.

DOT SIGN & DELINEATION PROJECT AGREEMENT

Councilperson Fischer moved to approve the sign & delineation project agreement with SD Department of Transportation and authorize the Mayor to sign the agreement. Seconded by Councilperson Moore, the motion unanimously carried.

DEER MANAGEMENT LETTER

Councilperson Nielsen moved to approve the letter to SD Game Fish & Parks requesting tags for deer management and authorize the Mayor to sign the letter. Seconded by Councilperson Blom, the motion unanimously carried.

SD WARN DONATION

Councilperson Moore moved to approve donating \$200 to SD Water/Wastewater Agency Response Network. Seconded by Councilperson Nielsen, the motion unanimously carried.

EXECUTIVE SESSION

Councilperson Fischer moved to go into and out of executive session for personnel per SDCL 1-25-2(1-4) at 5:50 pm, with the Attorney, Public Works Director, Planning Administrator, and Finance Officer present. Seconded by Councilperson Moore, the motion unanimously carried. Council came out of executive session at 6:01 pm, with no action taken.

NEW HIRE

Councilperson Moore moved to approve hiring Brian Raber as Inter Department Operator at \$19.78 per hour effective November 19th, 2018, contingent upon successful completion of background check, drug test and pre-employment physical & work screening. Seconded by Councilperson Nielsen, the motion unanimously carried.

EMPLOYEE LEAVE WITHOUT PAY REQUEST

Council tabled this item until the November 19th Council Meeting.

EMPLOYEE INCREASES

Councilperson Whittaker moved to approve the step increases for Sydney Gramkow to step 1 off probation, at \$16.42 per hour effective November 7th, 2018. Seconded by Councilperson Moore, the motion unanimously carried.

Councilperson Fischer moved to approve a certification increase for Lance Stansbury, at \$21.85 per hour effective October 19th, 2018. Seconded by Councilperson Blom, the motion unanimously carried.

CLAIMS

Councilperson Nielsen moved, with a second by Councilperson Blom, to approve the following claims. The motion carried unanimously.

Aflac, Insurance, \$542.74
Amazon, Supplies, \$91.48
Banner Associates, Professional Fees, \$1,589.13
Battle Mountain Humane Society, Animal Control Contract, \$1,000.00
Beesley Law Office, Professional Fees, \$1,300.00
Black Hills Chemical, Supplies, \$180.88
Black Hills Energy, Utilities, \$1,218.53
Baymont Inn, Travel, \$360.95
Chronicle, Publishing, \$568.47
Custer Do It Best, Supplies, Repair and Maintenance, \$69.51
Chamber of Commerce, Supplies, \$200.00
Century Business Products, Supplies, \$172.79
City of New Underwood, Supplies, \$25.00
Custer County Auditor, Professional Fees, \$1,414.50
California State Disbursement, Deduction, \$106.38
Dacotah Bank, TIF #2 Payment, \$1,256.88
Delta Dental, Insurance, \$148.20
Discovery Benefits, Supplies, \$1,210.38
EFTPS, Taxes, \$19,865.16
Expedia, Travel, \$886.60
Fastenal, Supplies, \$716.93
Fennell Design, Professional Fees, \$11,795.00
First Interstate Bank, TIF #4 Payment, \$24.76
First Interstate Bank, TIF #1 Payment, \$1,303.89
Full Source, Supplies, \$127.46
Green Owl Media, Professional Fees, \$140.00
Golden West Telecommunications, Utilities, \$592.05
Golden West Technologies, Repairs and Maintenance, \$673.50
Hespen Excavating, Repairs & Maintenance, \$2,521.89
Hach, Repairs & Maintenance, \$161.12
Kimball Midwest, Supplies, \$178.98
Lamonte's Auto Center, Repairs & Maintenance, \$1,777.84
Northwest Pipe Fitting, Supplies, \$129.89
Petty Cash, Supplies, \$543.44
Pitney Bowes, Supplies, \$48.69
Quality Auto Body, Repairs & Maintenance, \$26.84
Quill, Supplies, \$292.46
Ryan, Donald & Kristy, Reimbursement, \$90.00
Safety Benefits, Conference, \$130.00
Sanders Sanitation, Garbage Collection Contract, \$14,244.80
State of SD, Sales Tax, \$1,013.24
SD DCI, Supplies, \$43.25
BIT Finance/ State Long Distance, Utilities, \$29.69
SD Retirement System, \$9,188.00
SD State Treasurer, Unclaimed Property, \$446.31
SD One Call, Supplies, \$348.60
Supplemental Retirement, \$800.00
The Hartford, Insurance, \$64.12
USA Bluebook, Repairs & Maintenance, \$303.51
Unemployment Insurance Division of SD, \$51.10
Verizon Wireless, Utilities, \$464.19
Wright Express, Supplies, \$1,491.45
Custer Industrial, Utility Deposit Refund, \$37.73

CH Housing 10th Street, Utility Deposit Refund, \$61.21
Anderson, Carl, Utility Deposit Refund, \$34.75
Mayor & Council, \$8,800.00
Finance Department, \$6,942.37
Public Buildings, \$4,053.61
Planning Department, \$10,964.78
Public Works Department, \$4,555.56
Street Department, \$12,374.88
Cruisin Department, \$120.23
Parks Department, \$7,637.23
Water Department, \$16,906.66
Wastewater Department, \$16,787.89
Total Claims, \$171,247.48

DEPARTMENT HEADS & COMMITTEE REPORTS

Various committee reports were given in addition to updates from the department heads.

ADJOURNMENT

With no further business, Councilperson Whittaker moved to adjourn the meeting at 6:28 p.m. Seconded by Councilperson Moore, the motion carried unanimously.

ATTEST:

CITY OF CUSTER CITY

Laurie Woodward
Finance Officer

Corbin Herman
Mayor