

**CITY OF CUSTER CITY
COUNCIL PROCEEDINGS- REGULAR SESSION
January 3rd, 2017**

Mayor Jared Carson called to order the first meeting of the Common Council for the month of January, 2017 at 5:30 p.m. Present at roll call were Councilpersons Maciejewski, Heinrich, Nielsen, Fischer, Blom and Schleining. City Attorney Chris Beesley was not present. The Pledge of Allegiance was stated.

AGENDA

Councilperson Fischer moved, with a second by Councilperson Heinrich, to approve the agenda. The motion unanimously carried.

MINUTES

Councilperson Schleining moved, with a second by Councilperson Maciejewski, to approve the minutes from the December 19th regular council meeting and the December 29th end of year council meeting. The motion unanimously carried.

CONFLICTS OF INTEREST

No conflicts of interest were stated.

DEPARTMENT HEAD DISCUSSION

Bob Morrison, Public Works Director, mentioned that the Public Works staff has been busy working on snow removal and burning slash piles.

Laurie Woodward, Finance Officer, mentioned that the upcoming audit is scheduled for March and that November sales tax is down 6.94% from last year.

RESOLUTION #1-03-17A – RECLAIMING CEMETERY LOTS

Councilperson Nielsen moved to adopt Resolution #1-03-17A, Reclaiming Cemetery Lots. Seconded by Councilperson Heinrich, the motion unanimously carried.

RESOLUTION NO. 01.03.2017A

RECLAIMING OWNERSHIP OF CEMETERY LOTS

WHEREAS, the City of Custer City, in accordance with SDCL 47-29-9, will reclaim the ownership of the following grave spaces at the Custer City Cemetery;

Block 1, Lot 13, Graves 2-5 ~ McCloughlan
Block 1, Lot 15, Graves 3-5 ~ Seger
Block 1, Lot 21, Graves 1-5 ~ D. McGuire
Block 1, Lot 23, Graves 2-4 ~ Hewitt
Block 1, Lot 27, Graves 1-4 ~ Gagmon
Block 1, Lot 28, Graves 2-4 ~ Catholic
Block 1, Lot 48, Graves 1-4 ~ Dummel
Block 16, Lot 27, Graves 1-5 ~ John Beuter
Block 16, Lot 35, Graves 1-5 ~ F. Hagensen
Block 16, Lot 36, Graves 1-4 ~ Shanor
Block 16, Lot 41, Graves 1-4 ~ Emmanuel McDonald
Block 16, Lot 49, Graves 1-5 ~ Brack
Block 22, Lot 36, Graves 1-2 ~ Cassie Gira

WHEREAS, notice to reclaim said grave spaces was published in the Custer County Chronicle December 7th, 14th, and 21st, 2016.

WHEREAS, significant research was done to verify said grave spaces are not in use, have been vacant for a period greater than thirty years and no contact was made from any heirs to said grave spaces following the publications listed above.

NOW THEREFORE BE IT FURTHER RESOLVED that the Mayor is hereby authorized to execute this Resolution and the grave spaces listed above are eligible for reclamation by the City of Custer City in accordance with SDCL 47-29-9 and Ordinance No. 782.

Dated this 3rd day of January, 2017.

CITY OF CUSTER CITY

S/Jared Carson, Mayor

ATTEST: Laurie Woodward, Finance Officer

RESOLUTION #1-03-17B – DEPOSITORIES LISTING

Councilperson Schleining moved to adopt Resolution #1-03-17B, Depositories Listing. Seconded by Councilperson Blom, the motion unanimously carried.

RESOLUTION # 01-03-17B

A Resolution Granting Authority to Invest Municipal Funds

WHEREAS, it has been determined by the Common Council of the City of Custer City, that it is in the best interest of the City of Custer City to invest all funds not immediately needed by the City of Custer City for day to day operations; and

WHEREAS, the State of South Dakota, Department of Legislative Audit, has determined that the authority to invest City funds is a local Council decision and must be authorized each year.

NOW THEREFORE, BE IT RESOLVED, by the Common Council of the City of Custer City, that the Custer City Finance Officer, or designee, is hereby authorized to invest any such City funds, that are not immediately needed for the day to day operation of the City, from the following list of depositories, at the best interest rate available and for the period of time determined to be the most beneficial to the City.

First Interstate Bank, Custer, SD
Black Hills Federal Credit Union, Custer, SD
Edward Jones, Custer, SD
SD Public Funds Investment Trust, Sioux Falls, SD
Sentinel Federal Credit Union, Custer, SD
Highmark Credit Union, Custer, SD
Dacotah Bank, Custer, SD

Dated this 3rd day of January, 2017.

City of Custer City
S/Jared Carson, Mayor

ATTEST: Laurie Woodward, Finance Officer

RESOLUTION #1-03-17C – WAGE SCALE (COLA APPLIED)

Councilperson Maciejewski moved to adopt Resolution #1-03-17C, Wage Scale (COLA applied). Seconded by Councilperson Blom, the motion unanimously carried.

Resolution #01-03-17C

WHEREAS, the City of Custer City has previously adopted an Employee Wage Scale; and

WHEREAS, updating and amending of said Employee Wage Scale is necessary; and

WHEREAS, the salary schedule shall be adjusted yearly according to the COLA percentage (2.5% for 2017) approved by the Common Council; and

WHEREAS, the Common Council of the City of Custer City has determined that the Employee Wage Scale be modified in accordance with the attached incorporated Employee Wage Scale, which is labeled exhibit %A;

NOW THEREFORE BE IT RESOLVED that the 2017 Employee Wage Scale is adopted and supersedes all previous Employee Wage Scales.

Dated this 3rd day of January 2017.

CITY OF CUSTER CITY

S/Jared Carson, Mayor

Attest: Laurie Woodward, Finance Officer

SECOND READING – ORDINANCE #786 – BUILDING & PLANNING PERMITS

Councilperson Maciejewski moved to adopt Ordinance #786, Building & Planning Permits. Seconded by Councilperson Fischer, the motion carried with Councilperson Maciejewski, Heinrich, Nielsen, Fischer, Blom and Schleining voting yes.

FIRST READING – ORDINANCE #785 – ALCOHOL BEVERAGE ESTABLISHMENTS

Councilperson Fischer moved to table the first reading of Ordinance #785, Alcohol Beverage Establishments, until the attorney is present. Seconded by Councilperson Nielsen, the motion unanimously carried.

DESIGNATION OF OFFICIAL NEWSPAPER

Councilperson Maciejewski moved to designate the Custer County Chronicle as the City's official newspaper. Seconded by Councilperson Heinrich, the motion unanimously carried

DESIGNATION OF ADMINISTRATIVE OFFICIAL TO APPROVE RAFFLES

Councilperson Nielsen moved to approve designating the Finance Officer and the Deputy Finance Officer, in the Finance Officer's absence, to approve raffle request. Seconded by Councilperson Heinrich, the motion unanimously carried.

PLANNING COMMISSION APPOINTMENT – TEMPORARY 3-MILE LIMIT MEMBER

Councilperson Fischer moved to approve the Mayor's appointment of Loren Lyndoe to the Planning Commission as the temporary 3-mile limit member for a 1-year term. Seconded by Councilperson Nielsen, the motion unanimously carried.

SD WARN AGREEMENT

Councilperson Heinrich moved to approve the South Dakota Water and Wastewater Agency Response Network agreement. Seconded by Councilperson Fischer, the motion unanimously carried.

ANNUAL WAGE LISTING

Councilperson Schleining moved to approve the Annual Wage Listing as presented. Seconded by Councilperson Blom, the motion carried with Councilperson Heinrich, Nielsen, Fischer, Blom, Schleining and Maciejewski voting yes.

Scott Kellogg	\$27.48	Tim Wollaston	\$21.50	Jeri Hewitt	\$20.78
Gaile Walker	\$20.78	Bill McClellan	\$23.64	John Cotner	\$15.47
Julie Harley	\$18.04	John Christie	\$16.48	David Warfel	\$15.53
Lance Stansbury	\$17.44	Lisa Trana	\$18.35	Lynnette Merritt	\$18.83
Kim Conwell	\$19.25	Sydney Gramkow	\$10.56	Elmer Claycomb	\$25.75

Salaried positions:

Bob Morrison	\$74,293.27
Laurie Woodward	\$63,144.78
Mayor	\$1,400 monthly

Councilpersons \$500 monthly

Planning Commission members \$50 per meeting

CLAIMS

Councilperson Schleining moved, with a second by Councilperson Nielsen, to approve the following claims. The motion carried unanimously.

2016 Claims

AFLAC, Insurance, \$660.28

Total 2016 Claims, \$660.28

2017 Claims

American Public Works Association, Dues, \$320.00

Black Hills & Badlands, Advertising, \$4,240.00

Chronicle, Publishing, \$3,125.00

Custer Sign Company, Supplies, \$184.13

Honeywell, Repair & Maintenance, \$6,928.32

Itron, Maintenance, \$760.57

SD Association of Code Enforcement, Dues, \$40.00

SD Building Officials Association, Dues, \$55.00

SD Department of Natural Resources, Dues, \$102.00

SD Department of Natural Resources, Permits, \$1,500.00

SD Governmental Finance Officers Association, Dues, \$70.00

SD Governmental Human Resource Association, Dues, \$50.00

SD Municipal League, Dues, \$1878.08

SD Municipal Street Association, Dues, \$35.00

SDML Workers Comp, Fees, \$16,326.00

The Hartford, Insurance, \$68.70

Tyler Technologies, Repair & Maintenance, \$14,287.93

US Postal Service, Supplies, \$215.00

Wellmark, Insurance, \$10,585.01

Total 2017 Claims, \$60,770.74

COMMITTEE REPORTS

Various committee reports were given.

EXECUTIVE SESSION

Councilperson Schleining moved to go into and out of executive session for personnel per SDCL 1-25-2(1-4) at 6:00 pm, with the Public Works Director and Finance Officer present. Seconded by Councilperson Fischer, the motion unanimously carried. Council came out of executive session at 6:13 pm, with no action taken.

ADJOURNMENT

With no further business, Councilperson Blom moved to adjourn the meeting at 6:15 p.m. Seconded by Councilperson Heinrich, the motion carried unanimously.

ATTEST:

CITY OF CUSTER CITY

Laurie Woodward
Finance Officer

Jared Carson
Mayor