

**CITY OF CUSTER CITY
COUNCIL PROCEEDINGS- REGULAR SESSION
January 17th, 2017**

Mayor Jared Carson called to order the second meeting of the Common Council for the month of January, 2017 at 5:30 p.m. Present at roll call were Councilpersons Maciejewski, Heinrich, Nielsen, Fischer, Blom and Schleining. City Attorney Chris Beesley was present. The Pledge of Allegiance was stated.

AGENDA

Councilperson Fischer moved, with a second by Councilperson Heinrich, to approve the agenda. The motion unanimously carried.

MINUTES

Councilperson Nielsen moved, with a second by Councilperson Blom, to approve the minutes from the January 3rd regular council meeting. The motion unanimously carried.

CONFLICTS OF INTEREST

No conflicts of interest were stated.

DEPARTMENT HEAD DISCUSSION

Bob Morrison, Public Works Director, mentioned that the City has had a few residential water breaks due to pipes freezing that has amount to about 700,000 gallons of water.

Laurie Woodward, Finance Officer, mentioned that December sales tax was up 0.640% from last year while the calendar year was down 2.84% from 2015.

RESOLUTION #1-17-17A – INCIDENTAL DISBURSEMENT ACCOUNT

Councilperson Fischer moved to adopt Resolution #1-17-17A, Incidental Disbursement Account. Seconded by Councilperson Blom, the motion unanimously carried.

RESOLUTION 01-17-17A

AUTHORIZATION OF CITY OF CUSTER INCIDENTAL DISBURSEMENT ACCOUNT

WHEREAS, the City of Custer, South Dakota recognizes the need for an incidental disbursement account in order to transact timely payments and reimbursements for specified transactions.

WHEREAS, SDCL 9-23-23 allows the City of Custer to establish an incidental account for advanced payments or for claims requiring immediate payment, not to exceed the specified amount established by the governing body.

WHEREAS, the City of Custer requires a detailed account of the expenditures from the incidental account shall be presented at regular intervals not to exceed one month with verified vouchers, itemized and supported by receipted bills or other information as general evidence of payment. All expenditures from this account shall be listed with other bills in the regular governing body proceedings with the bill list. All claims made on the incidental account require signatures of two officers of the city.

NOW THEREFORE BE IT RESOLVED, the City of Custer authorizes the Finance Officer to pay payroll and all regular monthly bills in a timely manner to avoid penalties and take advantage of discounts, prior to Council approval, with the bills being approved at each regular meeting.

AND NOW THEREFORE BE IT RESOLVED, the City of Custer authorizes the Finance Officer and staff to use the credit cards as needed.

Dated this 17th day of January, 2017.

CITY OF CUSTER CITY

S/Jared Carson, Mayor

Attest: Laurie Woodward, Finance Officer

APPROVAL OF CEMETERY GRAVE DIGGER

Councilperson Nielsen moved to approve Dallas Alexander Construction as the grave digger for the Custer City Cemetery. Seconded by Councilperson Fischer, the motion unanimously carried.

PLANNING COMMISSION APPOINTMENT

Councilperson Maciejewski moved to approve the Mayor's appointment of Craig Walz to the Planning Commission for a five-year term. Seconded by Councilperson Nielsen, the motion unanimously carried.

PACE PAYMENT SYSTEMS AGREEMENT

Councilperson Schleining moved to approve the agreement with PACE Payment Systems for credit card and online payments, authorize the Finance Officer to sign the agreement and proceed with setup. Seconded by Councilperson Heinrich the motion unanimously carried.

CLAIMS

Councilperson Schleining moved, with a second by Councilperson Nielsen, to approve the following claims. The motion carried unanimously.

2016 Claims

AE2S, Professional Fees, \$3,140.00
Black Hills Energy, Utilities, \$12,712.42
Bitter Ester, Refund, \$51.39
First Interstate Bank, Supplies, \$109.56
Hawkins, Supplies, \$20.00
Total 2016 Claims, \$16,033.37

2017 Claims

A&B Welding, Supplies, \$79.26
Black Hills RC&D, Dues, \$100.00
Chamber of Commerce, Sales Tax Subsidy, \$5,275.50
Chronicle, Publishing, \$46.00
Custer County Treasurer, Law Enforcement Contract, \$80,000.00
Kellogg, Scott, Reimbursement, \$40.00
Leo's Auto Repair, Repair & Maintenance, \$197.00
Nelson's Oil & Gas, Supplies, \$1,733.18
Petty Cash, Supplies, Travel, \$266.80
SRF Loan Payment, \$15,477.11
S&B Motors, Supplies, \$122.97
Sander Sanitation, Garbage Collection Contract, \$13,405.82
Unemployment Insurance, \$11.19
USDA Loan Payment, \$8,910.00
USA Bluebook, Supplies, \$182.89
US Department of Treasury, Deduction, \$142.55
YMCA, Membership, \$40.00
Total 2017 Claims, \$126,030.27

COMMITTEE REPORTS

Various committee reports were given.

ADJOURNMENT

With no further business, Councilperson Blom moved to adjourn the meeting at 5:45 p.m. Seconded by Councilperson Nielsen, the motion carried unanimously.

ATTEST:

CITY OF CUSTER CITY

Laurie Woodward
Finance Officer

Jared Carson
Mayor