

**CITY OF CUSTER CITY  
COUNCIL PROCEEDINGS- REGULAR SESSION  
December 2<sup>nd</sup>, 2013**

Mayor Gary Lipp called to order the first regular meeting of the Common Council for the month of December, 2013 at 5:30 p.m. Present at roll call were Councilpersons Hattervig, Heinrich, Kothe, Fischer, Herman, Schleining and Carole Boos, Assistant City Attorney. The Pledge of Allegiance was stated.

**AGENDA**

Councilperson Heinrich moved, with a second by Councilperson Fischer, to approve the agenda. The motion unanimously carried.

**MINUTES**

Councilperson Kothe moved, with a second by Councilperson Heinrich, to approve the minutes from the November 18<sup>th</sup>, 2013 regular meeting and the November 26<sup>th</sup>, 2013 special meeting. The motion unanimously carried.

**CONFLICTS OF INTEREST**

No conflicts of interest were stated.

**DEPARTMENT HEAD DISCUSSION**

Bob Morrison, Public Works Director, gave Council an update on current projects.

Rex Harris, Community Development Director, was not present.

Laurie Woodward, Finance Officer, gave Council an update on claims in for payment and mentioned that she is working on financials & will pass information along to Council when done.

**PUBLIC HEARING – LIQUOR/WINE LICENSE RENEWALS**

Councilperson Hattervig moved to approve the twenty liquor and wine licenses renewals for 2014 contingent upon receiving proof of insurance & operating agreements for all licenses. Seconded by Councilperson Heinrich, the motion unanimously carried.

**PUBLIC HEARING – INTERNATIONAL PROPERTY MAINTENANCE CODE**

Council addressed concerns from the public regarding the International Property Maintenance Code.

**SECOND READING – ORDINANCE #738 – 2013 SUPPLEMENTAL ORDINANCE**

Councilperson Schleining moved to adopt Ordinance #738, 2013 Supplemental Ordinance. Seconded by Councilperson Herman, the motion carried with Councilperson Hattervig, Heinrich, Kothe, Fischer, Herman and Schleining voting yes.

**FIRST READING – ORDINANCE #740 – INTERNATIONAL PROPERTY MAINTENANCE CODE ADOPTION & NUISANCE DEFINED**

Councilperson Herman moved to approve the first reading of Ordinance #740, International Property Maintenance Code Adoption & Nuisance Defined. Seconded by Councilperson Heinrich, the motion unanimously carried.

**FIRST READING – ORDINANCE #741 – INTERNATIONAL BUILDING CODE ADOPTION; ORDINANCE #742 – BUILDING PERMIT FEES; AND ORDINANCE #743 – FIRE LIMITS**

Councilperson Herman moved to table Ordinance #741, International Building Code Adoption, Ordinance #742, Building Permit Fees and Ordinance #743, Fire Limits until the next meeting. Seconded by Councilperson Heinrich, the motion unanimously carried.

**FIRST READING – ORDINANCE #744 – BUSINESS IMPROVEMENT DISTRICT ADMINISTRATIVE FEE**

Councilperson Schleining moved to approve the first reading of Ordinance #744, Business Improvement District Administrative Fee. Seconded by Councilperson Herman, the motion unanimously carried.

**CHAMBER FLOORING QUOTE**

Councilperson Herman moved to approve the Chamber restroom flooring quote from Shanklin for \$3,118.00. Seconded by Councilperson Fischer, the motion carried with Councilperson Heinrich, Kothe, Fischer, Herman, Schleining and Hattervig voting yes.

**SOUTH FOURTH STREET CHANGE ORDER**

Councilperson Herman moved to approve change order number three for the South Fourth Street reconstruction project for a credit amount of \$1,244.70. Seconded by Councilperson Heinrich, the motion unanimously carried.

**CLAIMS**

Councilperson Herman moved, with a second by Councilperson Kothe, to approve the following claims. The motion unanimously carried.

AFLAC, Insurance, \$544.99

Ben Meadows, Supplies, \$91.58

Black Hills Power & Light, Utilities, \$1435.68

Butler Machinery, Repair & Maintenance, \$82.04

Conwell, Kim, Reimbursement, \$500.00

Custer Do It Best, Supplies, \$53.09

Dacotah Bank, TIF #2 Payment, \$6789.92  
Dacotah Bank, TIF #5 Payment, \$22742.78  
Dacotah Bank, TIF #4 Payment, \$26871.67  
Dakotacare, Insurance, \$10096.74  
Dakota Supply Group, Supplies, \$912.06  
Delta Dental, Insurance, \$488.20  
Dumire, John, Safety Equipment, \$100.00  
EFTPS, Taxes, \$12707.22  
FourFront Design, Capital Improvements, \$4329.60  
First Interstate Bank, TIF #1 Payment, \$20960.58  
First Interstate Bank, TIF #4 Payment, \$26871.68  
Hawkins, Supplies, \$3535.95  
Kimball Midwest, Supplies, \$260.60  
McGas Propane, Repair & Maintenance, \$67.50  
Northwest Pipe Fitting, Repair & Maintenance, \$865.95  
Petty Cash, Travel, Supplies, \$502.06  
Quality Auto Body, Repair & Maintenance, \$210.00  
Quill, Supplies, \$345.52  
RCS Construction, Capital Improvements, \$32536.12  
SD One Call, Supplies, \$29.40  
SD Retirement System, \$5517.74  
SD Supplemental Retirement Plan, \$195.00  
Titan Machinery, Repair & Maintenance, \$292.34  
YMCA, Membership, \$123.00  
Ziolkowski, Geney, Animal Control Contract, \$615.00  
Boots, Ray, Utility Deposit Refund, \$0.31  
Mayor & Council, \$4400.00  
Finance Department, \$9584.14  
Public Buildings, \$2112.26  
Planner, \$6936.83  
Public Work Department, \$9118.11  
Street Department, \$6133.97  
Parks Department, \$5278.57  
Water Department, \$3490.47  
Wastewater Department, \$3040.72  
Total Claims, \$230,769.39

**COMMITTEE REPORTS**

Various committee reports were given.

**EXECUTIVE SESSION**

Councilperson Herman moved to go into and out of executive session for personnel, potential litigation and contract negotiation per SDCL 1-25-2 at 6:37 pm, with the Finance Officer, Public Works Director and Assistant Attorney Carole Boos present. Seconded by Councilperson Schleining, the motion unanimously carried. Council came out of executive session at 7:03 pm, with no action taken.

**EMPLOYEE STEP INCREASE**

Councilperson Herman moved to approve the step increase for John Christie to step 1 off probation at \$13.66 effective December 3<sup>rd</sup>, 2013. Seconded by Councilperson Fischer, the motion unanimously carried.

**ADJOURNMENT**

With no further business, Councilperson Kothe moved to adjourn the meeting at 7:05 p.m. Seconded by Councilperson Heinrich, the motion unanimously carried.

ATTEST:

CITY OF CUSTER CITY

Laurie Woodward  
Finance Officer

Gary Lipp  
Mayor