

**CITY OF CUSTER CITY  
COUNCIL PROCEEDINGS- REGULAR SESSION  
August 3<sup>rd</sup>, 2015**

Mayor Jared Carson called to order the first meeting of the Common Council for the month of August, 2015 at 5:30 p.m. Present at roll call were Councilpersons Maciejewski, Heinrich, Nielsen, Fischer, Herman and Schleining. The Pledge of Allegiance was stated.

**AGENDA**

Councilperson Fischer moved to approve the agenda. Second by Councilperson Heinrich, the motion unanimously carried.

**MINUTES**

Councilperson Maciejewski moved, with a second by Councilperson Schleining, to approve the minutes from the July 20<sup>th</sup> regular council meeting and July 28<sup>th</sup>, 2015 special council meeting. The motion carried with Councilperson Maciejewski, Nielsen, Fischer, Herman and Schleining voting yes while Councilperson Heinrich abstaining.

**CONFLICTS OF INTEREST**

No conflicts of interest were stated.

**DEPARTMENT HEAD DISCUSSION**

Bob Morrison, Public Works Director, discussed with Council the Custer Cruisin traffic, damage from the July 27<sup>th</sup> storm, and the West Dam project.

Scott Simianer, Planning Administrator, gave Council an update on the items that are on the Planning Commission Agenda.

Laurie Woodward, Finance Officer, mentioned that she is working on the 2016 budget and five year plan.

**RESOLUTION #8-03-15A – GOLF COURSE PUMP HOUSE & FILTRATION SYSTEM PROJECT**

Councilperson Heinrich moved to adopt Resolution #8-03-15A, Golf Course Pump House & Filtration System Project. Seconded by Councilperson Nielsen, the motion unanimously carried.

**RESOLUTION #08-03-15A**

WHEREAS, Custer Golf Corporation has determined that improvements to the Golf Course pump house and filtration system is necessary; and

WHEREAS, the City of Custer City owns the Golf Course land and utilities the effluent line to discharge wastewater as permitted by South Dakota Department of Environment & Natural Resources; and

WHEREAS, on June 15, 2015 the Custer City Council approved placing \$120,000 in the 2016 budget for such improvements; and

WHEREAS, it has been determined such improvement project should be taken on as a City project and asset; and

NOW, THEREFORE, it is hereby resolved that the City of Custer will be financing and overseeing the Golf Course pump house & filtration system improvements;

AND BE IT FURTHER RESOLVED that the improvements will be added to the City's fixed assets.

City of Custer City

S/Jared Carson, Mayor

ATTEST: Laurie Woodward, Finance Officer

**BROWN BAG PERMIT – MICKELSON TRAIL TREK (CHAMBER OF COMMERCE)**

Councilperson Fischer moved to approve the Chamber of Commerce's brown bag request for September 17<sup>th</sup>, 2015 for the Mickelson Trail Trek reception at Harbach Park. Seconded by Councilperson Maciejewski, the motion unanimously carried.

**STREET CLOSURE REQUEST – BLOCK PARTY (TRACY KELLEY)**

Councilperson Herman moved to approve Tracy Kelley's street closure request for Sixth Street from Crook Street south to the alley & use of the showmobile on August 14<sup>th</sup>, 2015 for a Block Party contingent upon proof of insurance being provided. Seconded by Councilperson Schleining, the motion unanimously carried.

**BIG ROCK PARK SIGNS**

Councilperson Herman moved to approve up to \$3,500 to be spent on materials for Big Rock Park Signs. Seconded by Councilperson Maciejewski, the motion unanimously carried.

**CUSTER COMMUNITY CENTER FIRE SPRINKLER SYSTEM BIDS**

Councilperson Herman moved to approve the base bid of \$75,234.00 without alternate #1 from First Service Fire Sprinkler for the Custer Community Center Fire Sprinkler System. Seconded by Councilperson Schleining, the motion carried with Councilperson Maciejewski, Heinrich, Nielsen, Fischer, Herman and Schleining voting yes.

## **CHANGE ORDER #1 – MONTGOMERY STREET RECONSTRUCTION PROJECT**

Councilperson Heinrich moved to approve change order #1 for the Montgomery Street Reconstruction Project for \$1,664.28. Seconded by Councilperson Nielsen, the motion carried with Councilperson Heinrich, Nielsen, Fischer, Herman, Schleining and Maciejewski voting yes.

## **NON-SUBDIVISION PLAT APPROVAL – ZIOLKOWSKI**

Council tabled the non-subdivision plat.

## **ZIOLKOWSKI NON-SUBDIVISION PLAT PARTIAL FEE REFUND**

Councilperson Fischer moved to refund \$275 on the Ziolkowski non-subdivision plat fee as Council has changed the fee schedule regarding that type of plat. Seconded by Councilperson Herman, the motion unanimously carried.

## **CITY POLICY – EASEMENT FOR LIFE OF STRUCTURE FOR NON-PERMANENT STRUCTURES**

Councilperson Schleining moved to approve the city policy on easement for life of structure for non-permanent structures as presented by the Planning Administrator. Seconded by Councilperson Fischer, the motion unanimously carried.

## **TRANSIENT MERCHANT PERMIT – CHUCKWAGON**

Councilperson Maciejewski moved to approve an additional 3 day transient merchant permit for Chuckwagon for August 9, 2015 through August 11, 2015. Seconded by Councilperson Herman, the motion unanimously carried.

## **PARK & RECREATION COMMITTEE APPOINTMENT**

Councilperson Herman moved to approve the Mayor's appointment of Jayme Severyn to the Park & Recreation Committee. Seconded by Councilperson Heinrich, the motion unanimously carried.

## **RADIO TOWER LEASE WITH HOSPITAL**

Council tabled the radio tower lease with the hospital.

## **CLAIMS**

Councilperson Herman moved, with a second by Councilperson Heinrich, to approve the following claims. The motion carried unanimously.

AFLAC, Insurance, \$660.22  
Beesley Law Office, Professional Fees, \$4107.50  
Black Hills Power & Light, Utilities, \$2532.60  
Black Hills Power Equipment, Supplies, \$175.94  
Century Business Products, Supplies, \$184.56  
Custer Do It Best, Supplies, Repair & Maintenance, \$151.61  
Custer Co Auditor, Fees, \$1328.50  
Chamber of Commerce, Sales Tax Subsidy, \$24383.75  
Dakotacare, Insurance, \$9755.77  
Delta Dental, Insurance, \$320.00  
EFTPS, Payroll Taxes, \$13445.18  
Fennell Design, Capital Improvements, \$7274.00  
First Interstate Bank, Supplies, Utilities, \$1535.73  
First Interstate Bank, TIF#1 Payment, \$416.87  
French Creek Supply, Supplies, Repair & Maintenance, \$179.56  
Governmental Finance Officer Association, Dues, \$160.00  
Governor's Inn, Travel, \$81.95  
Gunderson, Palmer, Nelson & Ashmore, Professional Fees, \$1925.00  
Hillyard, Supplies, \$121.00  
KLJ, Professional Fees, \$8199.04  
Mt. View Baptist Church, Refund, \$130.00  
Petty Cash, Supplies, \$451.68  
SD Dept of Revenue, Licenses, \$75.00  
SD Dept of Transportation, Capital Improvements, \$13388.42  
SD Retirement System, \$5807.39  
Steele Collision, Repair & Maintenance, \$491.00  
Supplemental Retirement, \$270.00  
Thomson Reuters, Supplies, \$188.50  
Trana, Lisa, Reimbursement, \$500.00  
YMCA, Memberships, \$85.00  
Mayor & Council, \$4400.00

Finance Department, \$10954.41  
Public Buildings, \$2353.60  
Planning Department, \$6551.96  
Public Works Department, \$9851.20  
Street Department, \$6382.76  
Parks Department, \$6408.01  
Water & Wastewater Department, \$6341.00  
Total Claims, \$151,568.71

**COMMITTEE REPORTS**

Various committee reports were given.

**EXECUTIVE SESSION**

Councilperson Schleining moved to go into and out of executive session for personnel and contract negotiations per SDCL 1-25-2(1-4) at 6:17 pm, with the Attorney, Finance Officer, Planning Administrator, and Public Works Director present. Seconded by Councilperson Herman, the motion unanimously carried. Council came out of executive session at 6:46 pm, with no action taken.

**EMPLOYEE STEP INCREASE**

Councilperson Fischer moved to approve a step increase for Jeri Hewitt to step 8 at \$19.68 per hour effective August 7<sup>th</sup>, 2015. Seconded by Councilperson Herman, the motion unanimously carried.

Councilperson Schleining moved to approve a step increase for Scott Simianer to step 3 (and off probation) at \$51,631.36 per year effective August 4<sup>th</sup>, 2015 and increase his vacation leave to 6 hours per pay period as discussed at time of hire but not to be implemented until off probation.

**ADJOURNMENT**

With no further business, Councilperson Nielsen moved to adjourn the meeting at 6:49 p.m. Seconded by Councilperson Heinrich, the motion carried unanimously.

ATTEST:

CITY OF CUSTER CITY

Laurie Woodward  
Finance Officer

Jared Carson  
Mayor