

All City Council Meetings are recorded.

CITY OF CUSTER CITY
COUNCIL AGENDA
April 20th, 2020 – City Hall Council Chambers
5:30 P.M.

1. Call to Order - Roll Call - Pledge of Allegiance
2. Approval of Agenda
3. Approval of Minutes – April 6th, 2020 Council Meeting
4. Declaration of Conflict of Interest
5. COVID-19 Ordinance Review and General COVID-19 Update
6. Public Hearings - Public Presentations
 - a. Public Hearing – Malt Beverage & SD Farm Wine and Wine & Cider License – Wild Spruce Market
 - b. Socio-Economic Analysis for Wastewater Treatment Facility Improvements – DGR Engineering
 - c. Resolution #04-20-20A – Federal Families First Coronavirus Response Act Addition to Personnel Manual
 - d.
7. Public Comments (3-minute max. per person, with total public comment period not to exceed 15 minutes)
8. Old Business
 - a.
 - b.
9. New Business
 - a. Senior Class Banner Request – CHS 2020 Senior Graduation Committee
 - b. Farmer's Market Request – Chamber of Commerce
 - c. Downtown Hanging Baskets Request – Chamber of Commerce
 - d. Pool Management Contract with YMCA
 - e. Annual Report
 - f. Step Increases
 - g.
10. Presentation of Claims -
11. Department Head Discussion & Committee Reports –
12. Possible Executive Session – Personnel (1&4), Proposed/Pending Litigation (3), & Contract Negotiations (3) (SDCL 1-25-2(1,2,3,4,5,6))
13. Adjournment

REMINDERS

Park & Recreation Committee Meeting – April 21st, 2020 5:30 P.M. – CANCELLED
Public Works Committee Meeting – May 4th, 2020 4:30 P.M.
Regular City Council Meeting – May 4th, 2020 5:30 P.M.
General Government Committee Meeting – May 11th, 2020 4:00 P.M. - CANCELLED
Planning Commission Meeting – May 12th, 2020 5:00 P.M.
Regular City Council Meeting – May 18th, 2020 5:30 P.M.

April 20th City Council Meeting

Mon, Apr 20, 2020 5:30 PM (MDT)

Please join my meeting from your computer, tablet or smartphone.

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Access Code: 478-246-133

ADA Compliance: The City of Custer City fully subscribes to the provisions of the Americans with Disabilities Act. If you desire to attend this public meeting and are in need of special accommodations, please notify the Finance Office 24 hours prior to the meeting so that appropriate services are available.

**CITY OF CUSTER CITY
COUNCIL PROCEEDINGS- REGULAR SESSION
April 6th, 2020**

Mayor Corbin Herman called to order the first meeting of the Common Council for the month of April 2020 at 5:30 p.m. Present at roll call were Councilpersons Moore and Ryan. Present at roll call by phone were Councilperson Fischer, Nielsen, Whittaker and Blom. The Pledge of Allegiance was stated.

AGENDA

Councilperson Moore moved, with a second by Councilperson Ryan, to approve the agenda. The motion carried with Councilperson Ryan, Whittaker, Nielsen, Blom, Fischer and Moore voting yes.

MINUTES

Councilperson Nielsen moved, with a second by Councilperson Ryan, to approve the minutes from the March 16th Board of Equalization Meeting, March 16th Council Meeting, March 23rd Special Council Meeting, March 26th Special Council Meeting and the April 1st Special Council Meeting. The motion carried with Councilperson Whittaker, Nielsen, Blom, Fischer, Moore and Ryan voting yes.

CONFLICTS OF INTEREST

No conflicts of interest were stated.

COVID-19 ORDINANCE REVIEW AND GENERAL COVID-19 UPDATE

There was no COVID-19 review or update.

PUBLIC COMMENTS

No public comments were received.

CITY UTILITY SERVICES LATE FEES / SHUTOFF'S

Councilperson Nielsen moved to authorize the finance officer staff to waive all utility late fees and shut offs for the months of April and May. Seconded by Councilperson Fischer, the motion carried with Councilperson Nielsen, Blom, Fischer, Moore, Ryan and Whittaker voting yes.

TRANSPORTATION ALTERNATIVE PROGRAM GRANT AMENDMENT #1

Councilperson Fischer moved to approve the Transportation Alternative Program Grant Amendment #1, which extends the completion date to December 31, 2020. Seconded by Councilperson Nielsen, the motion carried with Councilperson Blom, Fischer, Moore, Ryan, Whittaker and Nielsen voting yes.

WAY FINDING SIGNS

Councilperson Ryan moved to approve the placement of the Way Finding Signs and the expenditures totaling \$1,722.91. Seconded by Councilperson Moore, the motion carried with Councilperson Fischer, Moore, Ryan, Whittaker, Nielsen and Blom voting yes.

RECREATIONAL TRAILS PROGRAM GRANT SUBMITTAL

Councilperson Nielsen moved to authorize the Mayor to sign and approve the submittal of the Recreational Trails Program Grant application for Harbach Park Phase 2. Seconded by Councilperson Blom, the motion carried with Councilperson Moore, Ryan, Whittaker, Nielsen, Blom and Fischer voting yes.

CLAIMS

Councilperson Nielsen moved, with a second by Councilperson Blom, to approve the following claims. The motion carried with Councilperson Ryan, Whittaker, Nielsen, Blom, Fischer and Moore voting yes.

AFLAC, Insurance, \$749.14
Battle Mountain Humane Society, Animal Control Contract, \$1,000.00
Beesley Law Office, Professional Fees, \$5,059.50
Black Hills Energy, Utilities, \$2,674.42
Butler Machinery, Supplies, \$235.02
California State Disbursement, Deduction, \$184.60
Century Business Products, Supplies, \$204.78
Custer Do It Best, Supplies, Repairs & Maintenance, \$46.26
Chronicle, Publishing Fees, \$1,089.80
Custer County Treasurer, Law Enforcement Contract, \$96,250.00
Dacotah Bank, TIF Payment, \$11,309.68
Delta Dental, Insurance, \$212.00
DGR Engineering, Professional Fees, \$4,292.45
Discovery Benefits, Supplies, \$4,909.59
Dougherty & Company LLC, Professional Fees, \$18,000.00
EFTPS, Taxes, \$18,495.24
Fastenal, Supplies, \$349.28

Five Points Bank, TIF Payment, \$19,214.81
Green Owl Media, Professional Fees, \$156.00
Hawkins, Supplies, \$8,505.25
Itron, Supplies, \$898.31
Jenner Equipment, Repairs & Maintenance, \$77.36
J & M Lawn Care, Cemetery Caretaker, \$5,250.00
Kimball Midwest, Supplies, \$394.00
Matthew Bender, Supplies, \$58.44
Meierhenry Sargent LLP, Professional Fees, \$7,000.00
Northwest Pipe Fittings, Supplies, \$1,511.18
Petty Cash, Supplies, \$399.01
Pitney Bowes, Supplies, \$500.00
Ranchers Feed & Supply, Supplies, \$1,287.38
SRF Loan Payment, \$15,477.11
Sanders Sanitation, Garbage Collection Contract, \$13,253.23
SD Department of Revenue, Supplies, \$21.20
State of SD, Sales Tax, \$1,199.79
SD Public Assurance Alliance, Insurance, \$569.07
SD Retirement System, \$9,193.30
Supplemental Retirement, \$1,005.00
The Hartford, Insurance, \$59.54
USA Bluebook, Repair & Maintenance, \$285.96
Walker, Gaile, Reimbursement, \$150.00
Wright Express, Supplies, \$1,184.91
Wellmark, Insurance, \$11,682.25
YMCA, Membership, \$84.00
Mayor & Council, \$4,665.00
Finance Department, \$6,641.72
Public Building Department, \$3,784.80
Planning Department, \$10,891.83
Public Works Department, \$3,919.69
Street Department, \$11,762.41
Cruisin Department, \$230.16
Parks Department, \$6,984.76
Water Department, \$18,395.58
Wastewater Department, \$17,998.19
Total Claims \$349,753.00

EXECUTIVE SESSION

Councilperson Fischer moved to go into and out of executive session for personnel per SDCL 1-25-2(1,4) at 5:45 pm, with the Public Works Director (by phone), Planning Administrator (by phone) and Finance Officer present. Seconded by Councilperson Moore, the motion carried with Councilperson Whittaker, Nielsen, Blom, Fischer, Moore and Ryan voting yes. Council came out of executive session at 5:48 pm, with no action taken.

CERTIFICATION INCREASE

Councilperson Moore moved to approve a certification increase for Jeff Clark to \$19.84 effective March 13th, 2020. Seconded by Councilperson Ryan, the motion carried with Councilperson Nielsen, Blom, Fischer, Moore, Ryan and Whittaker voting yes.

ADJOURNMENT

With no further business, Councilperson Moore moved to adjourn the meeting at 5:49 p.m. Seconded by Councilperson Ryan, the motion carried unanimously.

ATTEST:

CITY OF CUSTER CITY

Laurie Woodward
Finance Officer

Corbin Herman
Mayor

ESTABLISHMENT	LICENSE	TAXES PAID	AGREEMENT	INSURANCE	10% DUE TO CITY	VIDEO LOTTER Y
WILD SPRUCE MARKET	MB - NEW	✓	✓	PENDING	X	X
WILD SPRUCE MARKET	WINE - NEW	✓	✓	PENDING	X	X

NOTICE OF PUBLIC HEARING UPON APPLICATION FOR THE SALE OF ALCOHOLIC BEVERAGES

Notice is hereby given that the City Council of the City of Custer City, Custer County, South Dakota will hear and consider the following for the sale of alcoholic beverage at a meeting of the City Council to be held on the 20th day of April 2020, in the Council Chambers of City Hall in said City at 5:30 p.m. of said day. Application to be considered for now or transfer pursuant to SDCL 35-4 is as follows:

Wild Spruce Market - Retail (On-Off Sale) Malt Beverage & SD Farm Wine - New
Wild Spruce Market - Retail (On-Off Sale) Wine and Cider - New

Any person or persons interested either for or against the granting of any such application may appear at the time and place above stated. Individuals needing assistance, pursuant to the Americans with Disabilities Act should contact the City Finance Officer no less than 24 hours prior to this meeting to make necessary arrangements.

Dated this 26th day of March 2020.

/s/Sydney Gramkow
Deputy Finance Officer

Custer County Chronicle - Please Publish April 8th, 2020



**Antidegradation
Alternative Analysis**

for

**Wastewater Treatment
Facility Improvements**

DRAFT

**City of Custer
Custer, South Dakota**

April 2020

DGR Project No. 669021

Antidegradation Alternative Analysis
FOR
CITY OF CUSTER
WASTEWATER TREATMENT
FACILITY IMPROVEMENTS
CUSTER, SOUTH DAKOTA

I hereby certify that this plan, specification
or report was prepared by me or under my direct
supervision and that I am a duly
Registered Professional Engineer under the
laws of the State of South Dakota.



By _____

DRAFT

Sara Pankonin, P.E.
Registration No. 10976

DGR Engineering

2909 East 57th Street, Suite 101
Sioux Falls, SD 57108
(605) 339-4157

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EXECUTIVE SUMMARY

The City of Custer owns and operates a sanitary sewer utility service which includes a gravity collection system within the City limits that discharges to the wastewater treatment facility via an interceptor sewer. The collection system is routed east along South Dakota Highway 16 to the WWTF, located approximately 0.25 miles north of Highway 16 along Spring Place. The City's wastewater treatment facility includes two (2) aerated cells, an internal lift station and four stabilization ponds located ¼ mile to the north. The effluent wastewater from the stabilization cells is pumped over eight miles south of Custer to a discharge location on Flynn Creek. The City operates under Surface Water Discharge Permit No. SD0022012.

The City of Custer's Surface Water Discharge Permit is expired and up for renewal, which will include more stringent wastewater effluent requirements, specifically effluent ammonia-nitrogen. To accommodate more stringent limits as well as increased flows and loadings due to population increase, the City of Custer hired DGR Engineering and KLJ to initiate a planning process to analyze the sanitary sewer system and prepare a report highlighting recommended alternatives. A significant portion of the analysis was to review alternate discharge locations due to the substantial operation and maintenance problems the City has faced with the existing effluent force main.

The existing effluent force main was constructed in 1985. The force main was installed using two different piping materials, Reinforced Thermosetting Resin Pipe (RTRP) class 250 pressure pipe and Polyvinyl Chloride (PVC) class 200 pressure pipe. The RTRP class 250 pressure pipe was installed in the first 14,170 feet while class 200 PVC pressure pipe is used for the next 28,854 feet.

The discharge force main to Flynn Creek has encountered numerous breaks, the majority of them in the RTRP pipe. The breaks typically occur at the mechanical joints. There have also been some breaks caused by rocks puncturing the pipe walls. In 2018, the City made emergency repairs to several sections of pipe. The air release valves along the force main are difficult to operate and need to be replaced. Some of the breaks have been documented on the aerial photo below. The force main to the golf course irrigation pond ties in at the bend between break 4 and break 5 as labeled. This is at approximately 5,200 linear feet from the high lift pumps.



Figure 1 - Aerial Photo of Force Main Breaks

That Facility Plan dated February 2020 highlighted alternative options for discharge locations to alleviate the operation and maintenance problems with the effluent force main. Wastewater treatment alternatives were analyzed based on effluent permit requirements calculated by South Dakota Department of Environment and Natural Resources (SD DENR).

The recommended alternative from the Facility Plan was adjusting the discharge location to French Creek downstream of Stockade Lake. To avoid degradation of the water quality of the proposed receiving stream, the City of Custer has considered the following alternatives.

Alternative	Description
1	Pollution Prevention Measures
2	Reduction in scale of the project
3	Water recycle or reuse
4	Process changes
5	Innovative treatment technology
6	Advanced treatment technology
7	Seasonal or controlled discharge options to avoid critical water quality periods
8	Improved operation and maintenance of existing treatment systems
9	Alternate discharge locations and alternate receiving waters

The City of Custer has considered each alternative with respect to the potential to degrade the waterbody, net present cost, and social and economic impact to Custer and surrounding communities. This report provides analysis of the alternatives considered and recommends the alternative which is most reasonable.

INTRODUCTION

The following Antidegradation of Water Quality review was prepared as a result of the proposed alternative discharge location to accept the treated effluent from the City of Custer's wastewater treatment facility. Increased flows and loads to the treatment facility due to population growth as well as more stringent effluent requirements imposed on the facility initiated an alternative analysis to review alternate discharge locations and treatment alternatives. The purpose of this report is to evaluate alternatives to handle the proposed design parameters while putting value on treatment techniques, effluent limits, cost effectiveness and affordability.

EXISTING CONDITIONS AND DESIGN PARAMETERS

The existing population of Custer is 2,076 according to 2010 Census, and the 2019 population estimate was 2,124. Custer has experienced growth, with a design population of 2,680. Wet weather and tourism both contribute to wastewater flows being highest during the summer months.

The existing wastewater treatment facility began operating in 1972 and was upgraded in 1986 and 1994. The WWTF serves both the City of Custer and the East Custer Sanitary District. The

existing WWTF consists of two (2) aeration basins each 1.4 MG operated in parallel followed by an intermediate lift station that pumps to four (4) facultative treatment cells located north of the treatment plant. The four facultative vary in size, depth and shape. The facultative pond effluent flows by gravity to high-head lift station pumps located in the treatment plant building which pumps the effluent through 8.14 miles of 12-Inch force main to Flynn Creek.

DESIGN PARAMETERS

Treatment systems are sized based on hydraulic and organic loadings. The first is the hydraulic loading or the amount of wastewater flow to the treatment facility. The Influent flow data from the City of Custer as shown above was used as well as a projected population increase to determine a proposed design flowrate. The population has been generally increasing since 1990, so a 1.1% population increase of an additional 556 people by 2040 was estimated. This additional 556 people add an additional 41,700 gpd assuming the textbook 75 gallons/cap/day. In addition, approximately 800 additional hotel guests and employees are also anticipated during the life of the facility for an additional hotel flow of 60,000 gpd based on 75 gallons/cap/day.

Table 1 - Hydraulic Loading

	Gallons per Day
Maximum Month Flow (June 2015)	646,374
Increase due to Population Increase	41,700
Increase due to new Hotel	60,000
Proposed Design Flow	750,000

As of February 2019, the Max Day flow was 994,180 gpd which occurred on July 30, 2018 and a peaking factor of 2 applied to the additional population and hotel flow results in a Max Day Design Flow of 1,198,000 gpd.

The second sizing method is organic loading, or the waste constituents present in the wastewater. Chapter I.C.2 of the South Dakota Design Criteria states that a person will generate 0.17 pounds of Biochemical Oxygen Demand (BOD₅) per day. The future organic loading for the treatment system based on these requirements are shown in the following table. The table indicates the

system has adequate capacity for BOD₅ loading based on the assumed SD Design Criteria loading. The City should do composite sampling to verify the actual loading if the system starts to have higher than normal odor issues.

Table 2 - Organic Loading

2019 Population	2,124			
Growth Rate (per year)	1.1%			
Number of Periods	22			
2040 Estimated Population	3,480			
		AWW - 30	MWW	
Flow, gpd		750,000	1,200,000	
	Average		Max	
	(mg/L)	(#/day)	(mg/L)	(#/day)
BOD	95	592	59	592
TSS	111	696	70	696
TKN	20	125	13	125

RECEIVING STREAM AND EFFLUENT LIMITS

The existing receiving stream is Flynn Creek with some water reuse directed to the Golf Course as needed for irrigation.

Table 3 - Existing Effluent Limits - Outfall 001A (Flynn Creek)

	30-Day Average	7-Day Average	Daily Maximum
BOD ₅ (mg/L)	30	45	N/A
Total Suspended Solids (mg/L)	30	45	N/A
pH	6.5-9.0		

Table 4 - Existing Effluent Limits - Outfall 002R (Golf Course)

	30-Day Average	7-Day Average	Daily Maximum
BOD ₅ (mg/L)	30	45	N/A
Total Suspended Solids (mg/L)	30	45	N/A
Fecal Coliform (#/100mL)	20	N/A	100
pH	6.5-9.0		

It was important to look at long term effluent limits when considering replacing the existing force main. One of the most recent updates to the effluent limits that set the design parameters for wastewater treatment was the ammonia nitrogen effluent limit. Achieving high levels of ammonia removal also results in BOD and TSS removal. Therefore, the differences in ammonia nitrogen effluent limits in the various streams was a primary design parameter. The existing discharge location in Flynn Creek would have the following effluent limits for ammonia nitrogen at the next permit cycle:

Months	30-Day Average Ammonia Effluent Limit
May – August	1.0 mg/L
September – April	2.0 mg/L

Antidegradation Limits for French Creek south of Stockade Lake for ammonia-nitrogen effluent limits are as follows:

Months	30-Day Average Ammonia Effluent Limit
May - June	0.2 mg/L
July – August	0.3 mg/L
September – October	0.4 mg/L
November – April	0.6 mg/L

The purpose of this analysis is to evaluate the social and economic impacts antidegradation limits for French Creek would have on the community and surrounding area in comparison to requiring the facility to meet water quality standards.

WATER QUALITY STANDARDS BASED EFFLUENT LIMITS

The effluent limit for ammonia nitrogen that meet the existing water quality standards for the existing beneficial uses are as follows:

Months	30-Day Average Ammonia Effluent Limit
May - June	1.4 mg/L
July - August	1.0 mg/L
September - April	2.5 or 3.0 mg/L

JUSTIFICATION OF DEGRADATION

With the existing force main breaks, construction and operation costs, and the pending changes to the NPDES permit at the existing discharge location, a new discharge location was selected. The new discharge location of French Creek south of Stockade Lake requires an antidegradation ammonia nitrogen effluent limit of 0.2 mg/L.

A high level of analysis and estimation were done during the facility planning process to develop a preliminary design that would meet the antidegradation limits proposed. Traditional biological mechanical treatment plants for wastewater treatment have not been proven to discharge ammonia nitrogen levels less than 0.6 mg/L. Achieving 0.2 mg/L of ammonia nitrogen would require additional micro filtration, chlorination, or ion exchange as the final step of the wastewater treatment plant. The lack of feasibility and potential for additional degradation due to chemicals with these alternatives led to considering degradation of French Creek to water quality standard based effluent limits. The proposed treatment alternative will meet an ammonia nitrogen effluent limit of 1 mg/L which is based on the existing in-stream water quality, according to SD DENR. Since South Dakota's Antidegradation Implementation Procedures apply, the Social and Economic Importance of the project must be demonstrated.

EVALUATION OF ALTERNATIVES

With more stringent effluent limits and increased flows and loads, the City of Custer will need to increase the capacity and upgrade their existing wastewater treatment facility. Several alternatives were considered to find the least degrading and most economically affordable, and reasonable alternatives.

POLLUTION PREVENTION MEASURES

Pollution prevention measures have been considered to protect the proposed receiving stream from the discharge of pollutants, however, these considerations will not fully prevent degradation of the receiving stream. Due to the fluctuation in flows and loads on an hourly basis but also a seasonal basis based on tourism activity, provisions for equalization have been considered. During periods of increased flows and loads, excess raw wastewater will be directed to an equalization pond for storage while the remaining flow will be properly treated through the upgraded treatment facility until flows subside. This will prevent untreated wastewater from reaching the receiving stream. In addition, frequent monitoring of the effluent wastewater quality will be implemented. If effluent wastewater quality standards are not being met, flow can get diverted to the equalization lagoons until the effluent requirements are met.

REDUCTION IN SCALE OF THE PROJECT

Reduction in the size of the project for antidegradation would require flow and load reduction to the City's wastewater treatment facility. This would require reduction in the waste from existing domestic, commercial and industrial sources and would eliminate the ability for the City of Custer to grow in population and would provide no capacity for new commercial or industrial users. Thus, a reduced scale project would be damaging to the economic and social development of the City of Custer.

WATER RECYCLE OR REUSE

The City of Custer currently utilizes the local golf course for water reuse via land application of effluent wastewater. The existing system requires disinfection prior to land application of the golf

course. During dry periods, the golf course utilizes a significant amount of the effluent wastewater. However, during wet periods, the utilization of the effluent wastewater for land application is decreased. The agricultural land within proximity of the City of Custer existing wastewater treatment site could provide some water reuse but not enough to convert to a zero-discharge facility. Furthermore, when there is wet weather or wet seasons the wastewater flows are higher and the need for irrigation waters is lower. Water reuse was considered but does not provide a full water reuse solution due to weather patterns and adequate available land.

PROCESS CHANGES

Currently, the facultative ponds provide treatment following the aerated ponds. With the proposed project, the facultative ponds will be used for equalization during heavy rainfall and high flow events. The main treatment process will have aerated ponds followed by a Submerged Attached Growth Reactor (SAGR), followed by Ultraviolet Disinfection. This process change will add air and an environment for nitrification. The SAGR is buried which prevents algae growth and allows for an effluent that can be disinfected by UV disinfection prior to discharging.

Currently, the golf course irrigation effluent is dosed with chlorine for disinfection on the way to the golf course. With the UV Disinfection proposed at the treatment plant, it may not be necessary to disinfect with chlorine for the golf course irrigation.

INNOVATIVE TREATMENT TECHNOLOGY

Innovative technologies were considered and chosen as the preferred treatment alternative: use of a Submerged Attached Growth Reactor (SAGR). SAGR systems consist of a submerged aerated rock media filter that is installed after lagoon cells. The lagoon cells provide carbon oxidation while the SAGR system provides nitrification for ammonia conversion. The SAGR system is an innovative technology that produces a high-quality effluent in cold climates, such as Custer, SD. In addition, there is currently one other SAGR system within South Dakota.

ADVANCED TREATMENT TECHNOLOGY

Advanced treatment options were considered to promote antidegradation, specifically water treatment options such as ion exchange and chlorination were considered. These advanced

treatments discharge sodium or chloride into the environment and also proved to be unaffordable when considering long term operation and maintenance.

SEASONAL OR CONTROLLED DISCHARGE OPTIONS TO AVOID CRITICAL WATER QUALITY PERIODS

Additional storage ponds were considered to allow the facility flexibility to avoid critical water quality period of the receiving stream, typically during the warmer weather months. However, the City of Custer experiences seasonal wastewater flow peaks during the summer months due to local tourism. A seasonal discharge facility would be required to store the peak flows during the summer months. Therefore, with the proposed flows and loadings to the City of Custer's wastewater treatment facility, adequate land area would not be available and would be topographically constrained to construct the additional storage required. In addition, a significant amount of timber land would be required to convert the existing facility into a seasonal discharge facility.

IMPROVED OPERATION AND MAINTENANCE OF EXISTING TREATMENT SYSTEMS

The proposed project includes improvements to the existing control building and wastewater treatment site. Utilizing the existing ponds for wet weather storage rather than treatment negates the need for algae control in the existing ponds since there will be additional treatment and disinfection occurring after the ponds.

ALTERNATIVE DISCHARGE LOCATIONS AND ALTERNATIVE RECEIVING WATERS

As presented in the February 2020 Facility Plan, a number of alternative discharge locations were considered. Flynn Creek, French Creek and two locations within Beaver Creek were all considered. A discharge into French Creek upstream of Stockade Lake would remove the need for a discharge lift station altogether by discharging via a gravity pipe into the Creek along the south side of the existing wastewater treatment facility. However, with the immersion uses in Stockade Lake, this option was not considered. It was determined in the 2020 Facility Plan that a discharge location on French Creek downstream of Stockade Lake proved to be the preferred alternative.

ANALYSIS OF ABILITY TO PAY

In order to finance the proposed project, the City will likely need to raise its sewer rates. The average residential monthly sewer rate for 5000 gallons of usage is \$30.12 for a single family and \$48.16 for a commercial/multi-family. This averages to \$34.30 per user per month. An Affordability Analysis was completed in the following table comparing the project costs for the different alternatives to their resulting annual payment per household. The Median Household Income for the City of Custer of \$35,290 was adjusted to \$37,472 for 2020. The annual payment per household divided by the median household income resulted in a Percent of Median Household Income for wastewater costs. If this percent is greater than 2% the project is determined to be unaffordable.

Table 5 - WWTF Improvements Affordability Analysis

City of Custer, SD								
WWTF Improvements - Affordability Analysis								
Assumptions								
	Number of Equivalent Customers							1,065
	2019 Avg Monthly Sewer Bill						\$	34.30
	Median Household Income						\$	35,290
	Adjusted 2020 MHI						\$	37,472
	Debt	Number of Years	Interest Rate	Annual O&M	Annual Debt Service	Percent Rate Increase	New Sewer Rate	% of MHI
French Creek Debt Service and O&M Annual Cost								
French Creek	\$ 11,271,000	20	2.75%	\$ 82,344	\$ 740,186	188%	\$ 98.66	3.16%
50% Grant	\$ 5,635,500	20	2.75%	\$ 82,344	\$ 370,093	103%	\$ 69.71	2.23%
80% Grant	\$ 2,254,200	20	2.75%	\$ 82,344	\$ 148,037	53%	\$ 52.33	1.68%
Flynn Creek Debt Service and O&M Annual Cost								
Flynn Creek	\$ 17,607,000	20	2.75%	\$ 99,864	\$ 1,156,282	287%	\$ 132.59	4.25%
50% Grant	\$ 8,803,500	20	2.75%	\$ 99,864	\$ 578,141	155%	\$ 87.36	2.80%
80% Grant	\$ 3,521,400	20	2.75%	\$ 99,864	\$ 231,256	76%	\$ 60.21	1.93%
Beaver Creek Debt Service and O&M Annual Cost								
Beaver Creek	\$ 13,821,000	20	2.75%	\$ 91,104	\$ 907,649	228%	\$ 112.45	3.60%
50% Grant	\$ 6,910,500	20	2.75%	\$ 91,104	\$ 453,824	124%	\$ 76.94	2.46%
80% Grant	\$ 2,764,200	20	2.75%	\$ 91,104	\$ 181,530	62%	\$ 55.64	1.78%

SOCIAL AND ECONOMIC IMPORTANCE

The proposed project is necessary for the City to be able to grow and allow local tourism while also meeting anticipated effluent wastewater requirement. The community of Custer will benefit due to tourism, growth and the employment opportunities.

TOURISM

Currently the City of Custer is a tourism hub during summer months. There are a number of businesses serving tourists such as hotels, restaurants, supply stores, as well as businesses providing tourism activities. Crazy Horse National Monument is located 5 miles north of Custer. Custer State Park is located 3 miles east of Custer. The businesses within the City of Custer provide food and lodging for these tourist attractions. Custer is also located on a main route for tourists traveling to Hot Springs, SD or to Wyoming from the Black Hills.

COUNTY SEAT

Custer is the county seat of Custer County.

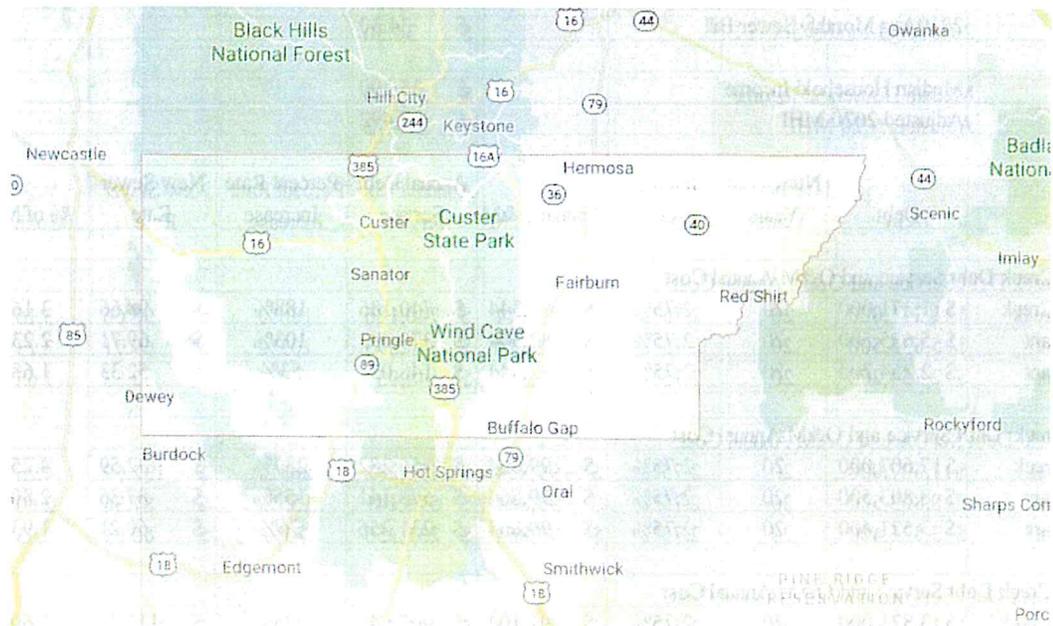


Figure 2-Map of Custer County

COMMUNITY OF CUSTER

In January of 2019 a Custer Empower Community Gathering was held from which a Harvest Document was created. This document is included in Appendix A. A summary of major accomplishments includes a New Hospital & Clinic, YMCA programs, West Dam, Community Center Plans, Successful Buffalo Roundup, Custer State Park, Kidstep, etc.

CUSTER SCHOOL DISTRICT 16-1

Custer School District No 16-1 serves a large area encompassing the majority of Custer County. The Custer Elementary School and Custer High School are located within the City of Custer. The Hermosa Elementary and Middle School serves the eastern portion of the Custer School District with high school students from those locations attending Custer High School.

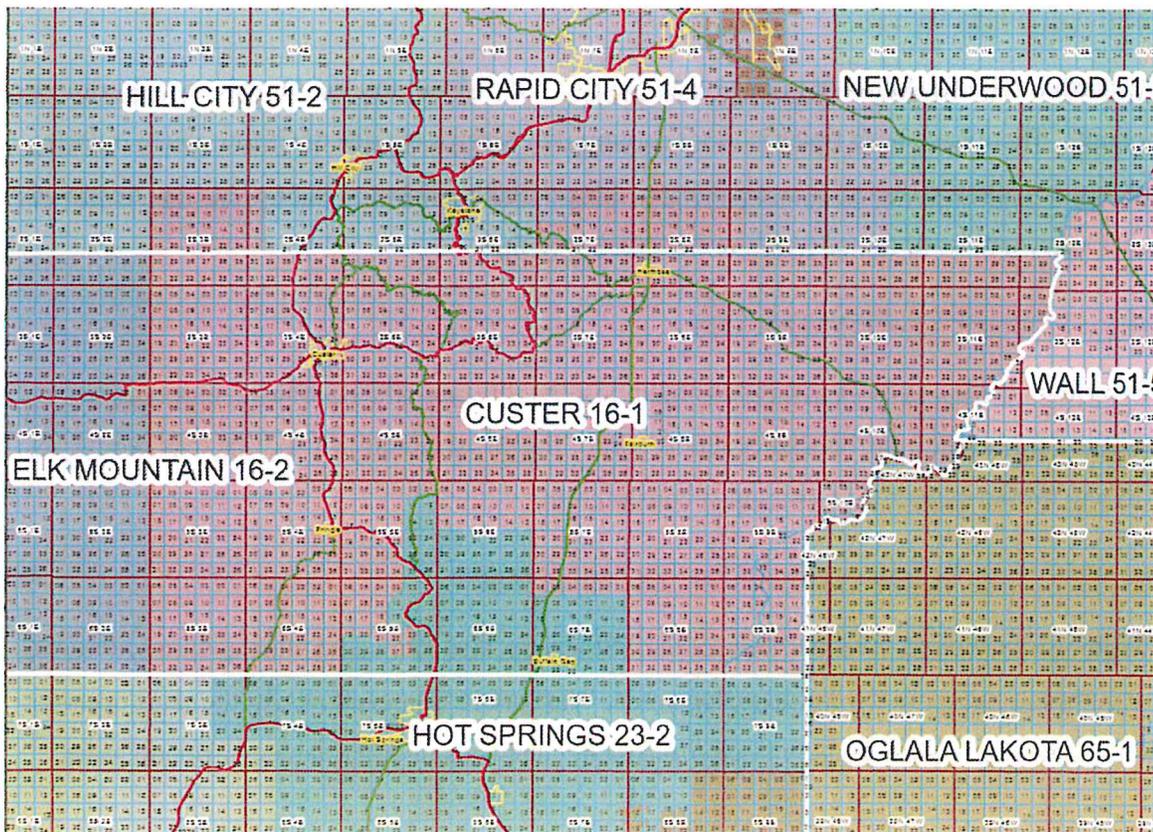


Figure 3-School District Boundary Map

OPERATOR EMPLOYMENT

Currently the City of Custer sanitary sewer and wastewater treatment system is operated by local personnel. A SAGR treatment system is similar in operation to the existing treatment plant with the use of aeration and pumps. The operator position of the proposed treatment system provides a source of local employment.

CONSTRUCTION PROVIDES EMPLOYMENT

The temporary construction process will include rock crushing, excavation, pipe laying, lift station construction, etc. The construction season could take one or two years which has the potential to result in local workers being hired. If the work is done by crews from out of town, this would affect local sales, community income levels, and potentially housing starts.

CONTINUED GROWTH

By increasing the treatment capacity, the project will allow for continued growth of the community. There have been times in other community systems outside of Custer where building permits are not allowed due to an undersized or dilapidated treatment system. The new treatment plant in Custer will be designed to allow for future growth.

CORRECTS FORCE MAIN BREAKS

The force main breaks have an associated repair cost that the city of Custer bears with each repair. The existing force main will be abandoned as part of the proposed project and the City would not have to pay for the unplanned repairs post construction.

LOWEST LONG-TERM O&M AND CAPITAL COST

The discharge location to French Creek south of Stockade lake is lower in elevation providing the lowest pumping cost of all the discharge locations. The SAGR system allows for the same operator grade and does not require the purchase of treatment chemicals in order to meet effluent limits.

ENVIRONMENTAL BENEFITS

PROVIDE ADDITIONAL TREATMENT

The current permit to Flynn Creek allows for discharge of treated effluent ammonia nitrogen of 11 mg/L. The proposed project will decrease the levels of ammonia to 1.0 mg/L released into the surrounding environment.

BASE FLOW DURING DRY YEARS

This project will benefit the fish and wildlife surrounding the community, especially during dry years. During years when creeks dry completely wildlife migrate to look elsewhere for water. During dry years the effluent into French Creek may provide a water source for wildlife.

BIOLOGICAL TREATMENT

The treatment process selected will not introduce additional sodium, chloride, or other treatment chemicals into the system. There are not hazardous chemicals planned to be trucked into Custer as a part of this treatment process. UV disinfection prevents the storage of mass chemical at the wastewater treatment plant. Biological treatment is proposed rather than chemical dosing.

REFERENCES

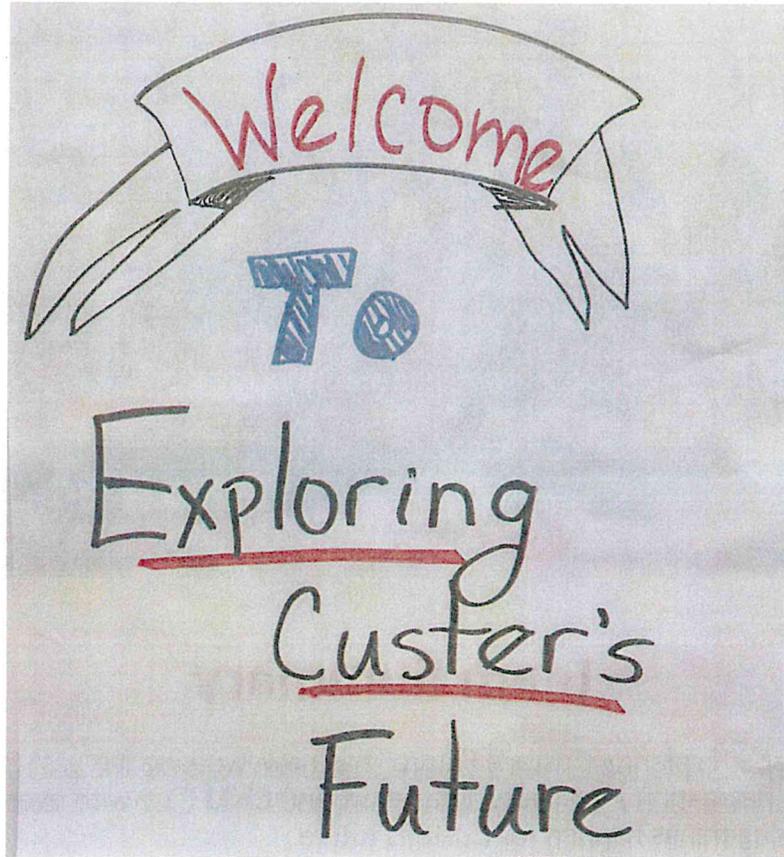
Map of Custer County:

<https://www.google.com/maps>

School District Boundary Map:

<https://doe.sd.gov/ofm/documents/SchoolDistrictMaps/CUSTER.pdf>

Appendix A – Harvest Document



Inside this Document:

Team Summary	3
Major Accomplishments	4-5
What Might be Possible: 2019-2022	6-7
Next Steps	8



Team Summary

Custer Empower – ‘Exploring Custer’s Future’ has been working the past 2 years in (4) areas: Housing, Recreation / Wellness, Education, and Child Care with over 100 citizens engaged in making things happen for Custer’s future.

On Tuesday, January 29, 2019 approximately 90 community members gathered to hear what was accomplished in the last 18 – 24 months and what is possible for 2019 and beyond. Those in attendance were given an opportunity to bring new possibilities for the future.

Mayor Corbin Herman gave a State of the City update along with other leadership gave updated on Custer County, the Custer County Schools, Custer Hospital, YMCA, Custer State Park, the Custer Chamber of Commerce and the Custer Economic Development Corp.

Along with many Custer County community leaders, citizens and volunteers, twelve (12) members of the Custer High School participated. The youth of the community shared their vision for the community and the region as we Explore Custer’s Future.



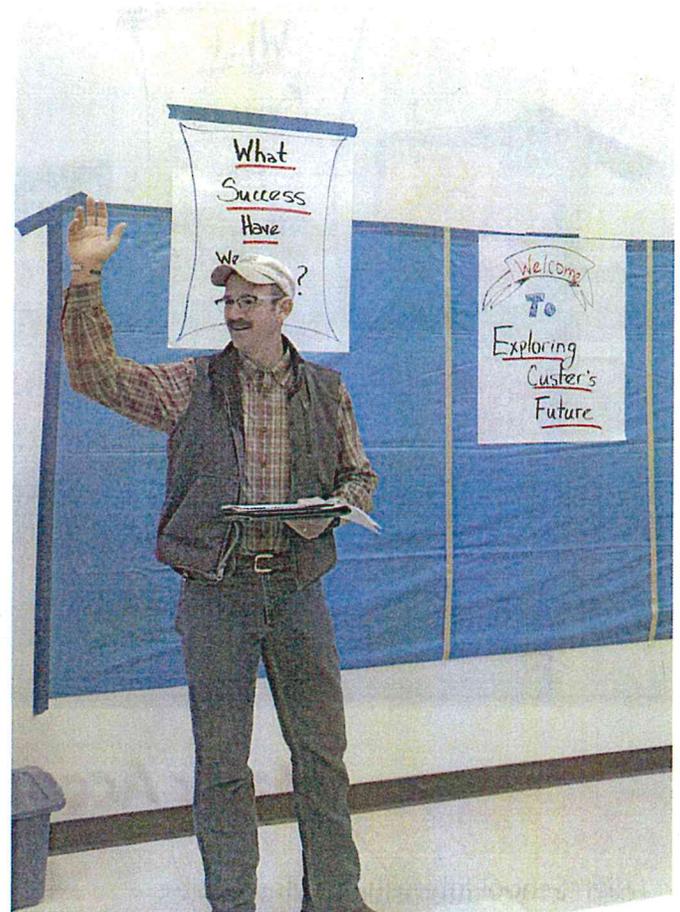
Major Accomplishments

- High School Internships – Teammates – Mentorship Programs
- New Hospital & Clinic – Healing environment
- Access to care improvement
 - 31 day wait to 8 days
 - 3500 + patients in 2018
 - Decline in ER Visits
 - Patient satisfaction steady
- New care model – Custer is the pilot
- Grown Inpatient
- Grown Clinic visits
- Assisted Living is full
- Early Learnings grant – one of 8 YMCAs in the country
- Outreach Physicians – specialist
- \$100,000 donation for furniture and lighting at Healing Garden
- Record Fundraising at the YMCA
- Hermosa School Master Plan
- Record Memberships at the YMCA
- Western Dakota Tech instructor on High School campus
- Increased YMCA hours to + 15 / week
- Custer State Park Event Barn



Major Accomplishments

- Strength & Balance program for 55 + at YMCA
- Custer State Park Smart Phone App
- City of Custer is planning for an area for search & rescue
- Harbaugh Park Master Plan
- County Funding to put back into community
- City ownership of old hospital grounds
- Comprehensive plan underway – plancuster.com
- West Dam
- Community Center Plans
- Successful Buffalo Roundup
- Custer State Park additional seasonal housing
8-Dorms 3-Apartments
- Legion Lake Fire Rehab
- Wildland Fire Building
- Peter Norbeck Outdoor Education Center
- Recreation Service Provider Report – on City of Custer Web Site
- Idea to reality worksheet for Recreation / Wellness
- Wellmark – Walk Audit Complete
- Custer Area Economic Development Corp 501-c-3 EST.
- Cooperation with school – Child Care
- Custer Chamber new Website
- Chamber increased social media presence & followers



- New Custer Events
- Increased Chamber Membership
- Custer Area Economic Dev Corp Housing needs study
- Custer Area Economic Dev Corp Community Assessment
- Housing team working with Neighbor works and Dakota Land Trust
- Housing Team working with South Dakota Housing Authority
- Childcare;
 - 15 more at Kidstep – Hermosa
- 2nd Kidstop – Custer
- Rural development application in the works to create new community center / day care
- 21st Century Grant

What Might be Possible: 2019-2022

- Completed Custer Community Center
- Custer Hospital Garden
- Add EMT and Criminal Justice Classes at the High School
- Add Culinary Arts and Carpentry at High School
- Look for next generation of business owners, volunteers and employees
- YMCA – at new Community Center
- Indoor Swimming Pool
- New plans for Gold Discovery Days
- Local sourced produce for school meal program
- Shop in Custer Campaign
- Trap Club – Youth Shooting League
- Housing program seminars to educate public & employees
- More community dances
- Job creation – more employment opportunities for locals
- Winter Recreation for High School Students
- Library addition – educational opportunities
- Community – School movie night
- Custer Cruisin revamp – family friendly – find a 'niche'
- Job Fair – Career Fair – CAEDC assist
- Feed our Kids

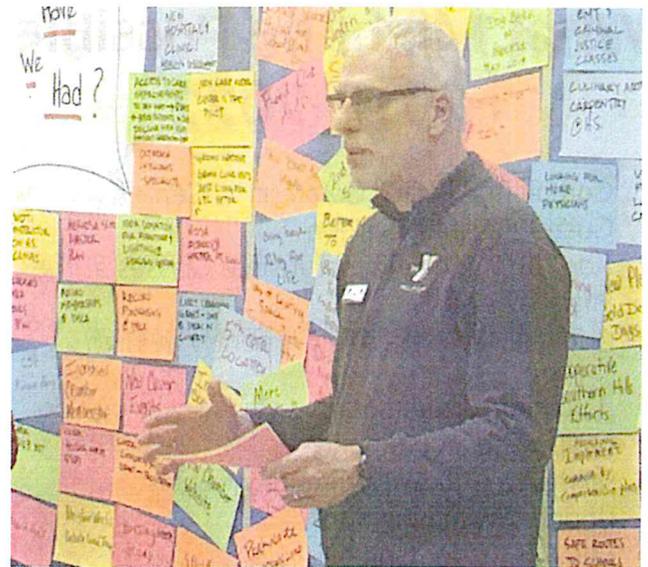


- New tenant for Shopko Building
- Bring Back Relay for Life
- Use of existing space – Teen Center ex. 5th quarter at Custer High School (or other location)
- Big Art Project – More Arts in the community
- Recycling
- Parking for downtown living
- Custer State Park Master Plan (Grow shoulder season)
- Continue Fire Rehab at Custer State Park
- Custer State Park – ADM building climate-controlled archive for research
- Custer State Park – New interpretive programs & displays
- Custer Area Econ Dev Corp Building stronger relationships with community organizations
- Custer Area Econ Dev Corp increase quality of life through businesses
- Custer Area Econ Dev Corp focusing on vacant property and rehab
- Custer Area Econ Dev Corp working on post-secondary education



What Might be Possible

- Housing Team Focus – Rental – Affordable workforce housing – senior market rate housing
- Implement community housing plan
- Maintain a housing inventory
- Housing facilitated development
- Custer Area Econ Dev Corp learning about creating a small business loan fund
- Implementing the Healthy Hometown 9 tactics – creating the action plan
- Crosswalk flashers
- Safe routes to schools
- Custer pedestrian master plan – Healthy Hometown
- Recreation providers report – 2nd edition
- Test “Idea to Reality” worksheet – maybe with the school and Parks, Recreation & Forestry Board
- Develop www.nextdoor.com social media sties
- Attract more year-round businesses – diversify markets
- Infrastructure emphasis – ex. potholes
- Community protection of our forest
- Community Technical Education (CTE) – Center – developing curriculum and needs list
- SHED – continue the cooperative Southern Hills efforts
- Harbach Park implementation of 1st phase
- Finish West Dam Project
- Bigger and Better Custer Events
- Vision for Long Term Care
- Looking for more Physicians



- School Yard Garden & Green House
- School Meal Program Education
- 10 Affordable workforce homes completed
- Dog Park completed
- Education thru college prep courses
- More rigorous honors classes
- Possible collaboration on Strong program
- Vision & Repurpose historic Feldspar plant on 385
 - Big Art – Business – Housing
- Grow the Beetle Celebration
- High Paying summer jobs
- Involve student in community groups (committees)
- New better Christmas decorations for the community
- Social Venues for Students
- More communication between generations
- Housing & Jobs
- Develop Mountain Bike Trails (and other outdoor recreation)
- Bring in young people both to live and tourism (events)
- Better Access to pageant hill
- Washington Street Events
- Central Website for Volunteers (volunteer bank)
- 2nd grocery store



RESOLUTION # 04-20-20A

WHEREAS, the Common Council of the City of Custer City has previously adopted an Employee Manual; and

WHEREAS, the Federal Families First Coronavirus Response Act (FFCRA) provides eligible employees with Emergency Paid Sick Leave (EPSL) and Expanded Family and Medical Leave (EFMLA) for those affected by the COVID-19 pandemic; and

WHEREAS, the Common Council of the City of Custer City has determined that in addition to the Employee Personnel Manual Policy, FFCRA documents should be adopted.

IT IS NOW THEREFORE RESOLVED that the Federal Families First Coronavirus Response Act (FFCRA) documents consisting of 9 pages (attached hereto and incorporated herein), is adopted and attached to the Employee Personnel Manual Policy.

IT IS FURTHER RESOLVED, that said FFCRA documents shall be temporary for a period of April 1, 2020 through December 31, 2020 and may be subject to modification as federal guidance and regulations change.

Dated this 20th day of April 2020

City of Custer City
Corbin Herman, Mayor

Attest:

Laurie Woodward
Finance Officer

(Seal)

Families First Coronavirus Response Act (FFCRA) Procedure

It is the procedure of the City of Custer to comply with the requirements of the Federal Families First Coronavirus Response Act (FFCRA), unless we otherwise deem you to be an emergency responder/health care worker. The FFCRA provides eligible employees with Emergency Paid Sick Leave and Expanded Family and Medical Leave (EFMLA) for those affected by the COVID-19 pandemic, from April 1, 2020 through December 31, 2020.

Two Types of Leave Covered Under FFCRA

1) Emergency Paid Sick Leave (EPSL)

Emergency paid sick leave will be available for an employee who is unable to work or work remotely because:

1. The employee is subject to a federal, state, or local quarantine or isolation order related to COVID-19;
2. The employee has been advised by a health care provider to self-quarantine due to concerns related to COVID-19;
3. The employee is experiencing symptoms of COVID-19 and is seeking a medical diagnosis;
4. The employee is caring for an individual who is subject to quarantine or isolation or advised to self-quarantine by a health care provider due to concerns related to COVID-19;
5. The employee is caring for a son or daughter whose school or place of care is closed, or childcare provider is unavailable, due to COVID-19 precautions; or
6. The employee is experiencing substantially similar conditions as specified by the Secretary of Health and Human Services, in consultation with the Secretaries of Labor and Treasury.

Eligibility for EPSL

All employees, regardless of their tenure with the organization, with full-time or part-time status are eligible to receive this benefit.

Paid Benefits for EPSL

Eligible employees will receive up to two weeks of paid sick leave.

- Full-time employees (scheduled to work 40 or more hours per week): 80 hours at their regular rate of pay, subject to caps and reasons noted below.
- Part-time employees (scheduled to work less than 40 hours per week): the number of hours that the employee works, on average, over a two week period, subject to caps and reasons noted below.

Payments are capped at \$511 a day (\$5,110 in total) for dealing with an employee's own illness or quarantine (reasons 1, 2 and 3 above). Employees who are caring for an individual affected by COVID-19 and those whose children's schools or childcare providers have closed (reasons 4, 5 and 6 above) receive up to two-thirds of their pay, and that benefit is limited to \$200 a day (\$2,000 in total).

Return to Work Following EPSL

Employees are required to follow guidelines established by the Centers for Disease Control and Prevention as it relates to ceasing home isolation practices. Please notify your supervisor when you are able to return to work.

2) Expanded Family Medical Leave Act (EFMLA) Expansion

Employees may be entitled to take up to 12 weeks of job-protected leave if an employee is unable to work (or remote work) due to caring for the employee's son or daughter because the child's school or place of care has been closed or his or her childcare provider is unavailable due to the public health emergency. Prior use of FMLA leave in the rolling 12 month period reduces EFMLA leave by the amount used to date.

Eligibility for EFMLA

Under this policy, full-time and part-time employees who have been on the City of Custer payroll for 30 days, prior to taking the leave, are eligible for leave.

Paid Benefits for EFMLA

The EFMLA provides for a combination of unpaid and paid leave.

- The first 10 days of EFMLA may be unpaid. An employee may choose to take any existing pay benefit (i.e. PTO, vacation, sick pay) during the 10-day unpaid period, or the 10 days may be paid under emergency paid sick leave (if not already used), if taken for a qualifying reason.
- After ten days of unpaid leave, employees are entitled to 10 weeks of job-protected leave of two-thirds their usual pay. Part-time employees are entitled to be paid two-thirds of their usual pay based on the average number of hours worked for the six months prior to taking the leave.
- The cap of the paid leave entitlement for employees is \$200 per day (\$10,000 in the aggregate).

Notifying Company of the Need for FFCRA Leave

Employees should request their need for emergency paid leave as soon as possible, by notifying their immediate supervisor or human resources and filling out a request form indicating the specific qualifying reason and date of requested leave. If an employee is incapacitated, the employee's representative should give verbal notice as soon as possible. Calling in "sick" does not qualify as adequate notice. An employee must provide sufficient information regarding the reason for an absence for the company to know that protection and benefits may exist under this policy.

Insurance Benefit Continuation During FFCRA Leave

Coverage under group health insurance will continue while on leave, but employees must continue to pay their portion of the premium. Other employment benefits [*such as group life insurance, AD&D, etc.*] will also be continued during the leave, as long as the employee continues to pay any required contribution. Payment arrangements will be discussed with individuals upon their request for leave.

Documentation for FFCRA Leave

To take EPSL or EFMLA leave, the employee needs to provide documentation containing the following information:

1. Employee's name;
2. Date(s) for which leave is requested;
3. Qualifying reason for the leave; and
4. Oral or written statement that the Employee is unable to work because of the qualified reason for leave.
5. As to EPSL for a qualifying COVID-19 related reason as above listed, also provide:
 - For reason #1: The name of the government entity that issued the Quarantine or Isolation Order;
 - For reason #2: The name of the health care provider who advised the Employee to self-quarantine due to concerns related to COVID-19;
 - For reason #3: The name of the government entity that issued the Quarantine or Isolation Order to which the individual being cared for is subject; or the name of the health care provider who advised the individual being cared for to self-quarantine due to concerns related to COVID-19.
 - For reason #5: The name of the Son or Daughter being cared for; the name of the School, Place of Care, or Child Care Provider that has closed or become unavailable; and a representation that no other suitable person will be caring for the Son or Daughter during the period for which the Employee takes Paid Sick Leave or Expanded Family and Medical Leave.

Additional documentation may also be required related to the tax credit.

Providing false information will be seriously treated and discipline including termination may occur.

Intermittent Leave

For employees working on the premises, intermittent leave will only be permitted for the qualifying reason related to caring for their minor child whose school or place of care is closed, or childcare provider is unavailable. For employees working remotely, intermittent leave will be permitted if the employee is unable to work his or her normal schedule of hours.

The employee and employer will come to an agreement on a schedule that provides for the least amount of disruption to an employee's job. For EFLMA purposes, the total amount of leave taken in should not exceed the 12 weeks defined earlier in this policy.

Rights Upon Return from FFCRA Leave

An employee who takes leave under this policy may be reinstated to the same job or an equivalent position upon completion of the leave. If an individual has exhausted all leave under this policy and is still unable to return to work, the situation will be reviewed on a case-by-case basis to determine what rights and protections might exist.

The law provides that an employee has no greater rights upon a return from leave than the individual would have had if s/he had continued to work. Therefore, an employee may be affected by a layoff, reorganization, furlough, change in job duties or other change in employment if the action would have occurred had the employee remained actively at work.

COVID-19 Confirmed Positive, Exposure & Potential Exposure

Action Steps

A. Employee Confirmed Positive. If an employee has tested positive for COVID-19:

- 1) The employee should not report to work and should already be on a 14-day quarantine period as recommended by the Center for Disease Control (CDC) starting at least by when the test was administered. The employee should further isolate if possible.
 - a. While quarantined or isolated, the employee may be allowed to work remotely if s/he is able to do so. If the employee is unable to work remotely, the employee may be able to use Emergency Paid Sick Leave (EPSL) or Sick Leave (SL) if the employee qualifies/it is available.
- 2) The employer should immediately contact the Supervisor to thoroughly sanitize the employee's work area and any work surfaces with which the employee knowingly came in contact pursuant to the guidelines provided by the CDC.
- 3) The employer should ask the employee to identify clients, vendors, colleagues, business contacts, or other individuals who were in close contact with him/her during the ten days prior to receiving a positive test result.
- 4) The employer may inform the Department of Health*. The Department of Health may also contact the employee to inquire about close contact with others. The Department of Health may also contact the employer to inform them of staff who may have been in close contact with the individual who tested positive.
- 5) The employer should communicate with all employees regarding potential exposure in the workplace and share the measures and steps being taken to ensure employee health and safety. The employers should remind employees of options available to them to minimize their risk of exposure, including alternative work options and teleworking. The name of the employee who tested positive must not be shared or disclosed in any form or fashion.
- 6) If an employee tested positive and no re-test is being conducted, the employee may return to work when: (i) The employee has no fever for at least 72 hours (three (3) full days of no fever (100.4F) and without the use of fever-reducing medication) **AND**; (ii) The employee has noticeable improvement in respiratory symptoms (for example, when cough or shortness of breath have improved); **AND** (iii) At least seven (7) days have passed since symptoms first appeared.

B. Employee's Family Member/Roommate Confirmed Positive. If an employee's immediate family member with whom the employee is living, or employee's roommate has tested positive for COVID-19 and that person has not self-isolated from the employee** :

- 1) The employee should not report to work and will be placed on a 14-day quarantine period as recommended by the CDC and the employee should monitor for symptoms including taking

temperatures twice daily. While on quarantine, the employee may be allowed to work remotely if s/he is able to do so. If the employee is unable to work remotely, EPSL or SL may be a possibility.

- a. This is true unless the employee has been deemed necessary to due to lack of other staff available and who cannot work remotely, and a determination is made not to place the employee on quarantine unless they become symptomatic; if so then the employer should prescreen the employee for symptoms prior to work and routinely disinfect common areas, and the employee shall monitor for symptoms including taking temperatures twice daily and shall report any symptoms to the supervisor, shall wear a facemask at work for 14 days after the date of the last exposure, and shall engage in social distancing practices.
- 2) The employer should immediately contact the Supervisor to thoroughly sanitize the employee's work area and any work surfaces with which the employee knowingly came in contact pursuant to the guidelines provided by the CDC.
 - 3) Contact employees within the department of the individual who may have been exposed to let them know that there may be *potential* exposure and they should self-monitor for symptoms. Also, let department employees know that they will be advised as soon as results are received to confirm whether there was actual exposure. The name of the employee who tested positive must not be shared or disclosed in any form or fashion.
 - 4) If the employee is tested and the results are negative:
 - a. Allow the employee to return to work (prior to the expiration of the 14-day quarantine period) and have the employee continue to self-monitor for symptoms. The employee should report to the Supervisor if they are experiencing any symptoms prior to coming to work and may instead be placed on a 14-day quarantine period.
 - b. Contact department employees and inform them that there was no actual exposure.
 - 5) If results are positive, refer to Action Steps (A)(3-6) above.

C. Coworker, Resident or Other Persons Confirmed Positive and Employee has had Close Contact Exposure: If an employee has been exposed (through close contact as defined by CDC) to a coworker, resident or other persons who has tested positive for COVID-19, then steps (B)(1-5) should be followed.

D. Employee has had Close Contact to a Coworker, Resident or Other Persons who has been Exposed to Someone who has Confirmed Positive: Employee should monitor symptoms including taking a temperature twice daily and report any symptoms to a supervisor.

E. Employee has Symptoms of a fever or shortness of breath, but has not been Exposed to Someone who Tested Positive: Employee should stay home from work and social distance until 72 hours after the fever is gone or symptoms are better. Use of EPSL or SL may be a possibility.

*The employer is not responsible for contacting any government agency, the Department of Health or the CDC with an employee's positive test result. The healthcare provider is required to report positive test results to these agencies.

**Isolation involving a roommate/family member means the employee is using a separate bathroom or bedroom from the roommate/family member and is not providing direct care for that person.

***Updates from the CDC and/or DOH may cause modifications to this policy with or without notice to employees.

EMPLOYEE REQUEST FOR EMERGENCY PAID SICK LEAVE

Employees requesting Emergency Paid Sick Leave (EPSL) pursuant to the Families First Coronavirus Response Act (FFCRA) must complete this form. You must provide as much advance notice as is reasonably practicable. Upon completion of this form, submit it to Human Resources for processing. Submission of the form does not guarantee eligibility or approval for EPSL.

Employee Name:	
Employee Home Address:	
Home Phone Number:	Cell Phone Number:
This is a (choose one): <input type="checkbox"/> New request for leave <input type="checkbox"/> Request for an extension of leave	
Anticipated Begin Date of Leave:	Expected Return to Work Date:
Reason for Leave (check all applicable) I am unable to work (or telework) for the following reasons: <input type="checkbox"/> I am subject to a federal, state, or local quarantine or isolation order related to COVID-19; Name of government entity that issued the order: _____ <input type="checkbox"/> I have been advised by a health care provider to self-quarantine due to concerns related to COVID-19; Name of health care provider and clinic that such advised: _____ <input type="checkbox"/> I am experiencing symptoms of COVID-19 and am seeking a medical diagnosis; Date medical diagnosis was sought: _____ <input type="checkbox"/> I am caring for an individual who is subject to quarantine or isolation or advised to self-quarantine by a health care provider due to concerns related to COVID-19; Name of government entity that issued the order: _____ OR Name of health care provider and clinic that such advised: _____ <input type="checkbox"/> I am caring for a son or daughter whose school or place of care is closed, or childcare provider is unavailable, due to COVID-19; or Name of son or daughter being cared for: _____ Name of child care provider or school that has that has closed or become unavailable: _____ _____ Explain how no other suitable person will be caring for the son or daughter during the period for which you take Emergency Paid Sick Leave: _____ _____ _____ <input type="checkbox"/> I am experiencing substantially similar conditions as specified by the Secretary of Health and Human Services, in consultation with the Secretaries of Labor and Treasury.	

I will need (choose one):

Continuous leave

Intermittent leave

If your need for leave is intermittent, please describe the nature of your intermittent leave:

I certify that the above information is accurate and complete. I understand that if I fail to report for work on or before the scheduled return date indicated above or fail to contact Human Resources regarding my absence from work beyond such scheduled date of return, my employer may take corrective action, including termination of employment. I also agree to provide additional information as my Employer may need for tax credits pursuant to FFCRA.

Employee Signature: _____ **Date:** _____

Employee Printed Name: _____ **Date:** _____

EMPLOYEE REQUEST FOR EXPANDED FAMILY AND MEDICAL LEAVE

Employees requesting Expanded FMLA (EFMLA) pursuant to the Families First Coronavirus Response Act (FFCRA) must complete this form. You must provide as much advance notice as is reasonably practicable. Upon completion of this form, submit it to Human Resources for processing. Submission of the form does not guarantee eligibility or approval for EFMLA

Employee Name: _____	
Employee Home Address: _____	
Home Phone Number: _____	Cell Phone Number: _____
This is a (choose one): <input type="checkbox"/> New request for leave <input type="checkbox"/> Request for an extension of leave	
Anticipated Begin Date of Leave: _____	Expected Return to Work Date: _____
Reason for Leave (check all applicable) I am unable to work (or telework) because: <ul style="list-style-type: none"> <input type="checkbox"/> I need to care for my son or daughter under age 18 because my child's elementary or secondary school has been closed due to a public health emergency <input type="checkbox"/> I need to care for my son or daughter under age 18 because my child's place of care has been closed due to a public health emergency. <input type="checkbox"/> I need to care for my son or daughter under age 18 because the child care provider for my son or daughter is unavailable because of a public health emergency. 	
Name of son or daughter being cared for: _____	
Name of child care provider or school that has closed or become unavailable due to COVID-19 _____	
Explain how no other suitable person will be caring for the son or daughter during the period for which you take Emergency Paid Sick Leave or Expanded FMLA: _____ _____ _____	
I will need (choose one): <input type="checkbox"/> Continuous leave <input type="checkbox"/> Intermittent leave If your need for leave is intermittent, please describe the nature of your intermittent leave: _____ _____ _____	
Substitution of Paid Leave: Pursuant to the FFCRA, the first 10 days of your leave is unpaid, however you may be eligible for emergency sick leave provided through the FFCRA. In the event you are not eligible for emergency sick leave, you are permitted to use available paid leave to cover this period. Please indicate if you would like to use paid leave during the first 10 days of your absence (if you are not eligible for emergency sick leave) and how many hours you plan to use. <input type="checkbox"/> Vacation (____ Hrs) <input type="checkbox"/> Sick Leave (____ Hrs)	

I certify that the above information is accurate and complete. I understand that if I fail to report for work on or before the scheduled return date indicated above or fail to contact Human Resources regarding my absence from work beyond such scheduled date of return, my employer may take corrective action, including termination of employment. I also agree to provide additional information as my Employer may need for tax credits pursuant to FFCRA.

Employee Signature: _____ Date: _____

Employee Printed Name: _____ Date: _____

Laurie Woodward

From: Juliann Gramkow <juli1774@hotmail.com>
Sent: Wednesday, April 15, 2020 3:24 PM
To: Laurie Woodward
Subject: Graduation Banners - City Council

Dear City Council,

The CHS 2020 Senior Graduation Committee is asking the City Council if the banners can be hung by City staff and hang on the light post down main street in celebration of the Senior class. The banners will be of each student in the 2020 CHS graduating class. We have contacted Vector Printing here in Custer and he can have them ready in 7 to 10 business days. If approved we are asking for the banners to be put up May 1st through May 20th as this would have been the graduating month for these students. As of now the date of graduation has yet to be determined. The Committee is thinking it will not be until late June or early July. Thank you for your thoughtful consideration.

Sincerely,
CHS 2020 Senior Graduation Committee
Juliann Gramkow 605-673-1855 juli1774@hotmail.com
Kris Zerbe 605-517-0286 zerbes@gwtc.net

Sent from Mail for Windows 10



April 14, 2020

City of Custer City
ATTN: City Council
622 Crook Street
Custer, SD 57730

Dear Custer City Council Members:

The Custer Area Chamber of Commerce would like to request the use of Way Park for the Custer Farmer's Market on Saturdays 8 am to 1 pm June through October.

This is an event where our local farmers and crafters can bring their homegrown and homemade products to display and sell to the community. They will have their own booths to set up and take down, so there will be no set up required by the City.

The Custer Area Chamber of Commerce does insure this event every year and will have insurance on it again this year. Please let me know if there is any other information needed to get your approval, thank you.

Dolsee Davenport

Dolsee Davenport
Executive Director
Custer Area Chamber of Commerce
ddavenport@custersd.com
605-673-2244

CUSTER AREA CHAMBER OF COMMERCE

PO Box 5018 | 615 WASHINGTON STREET, CUSTER, SD 57730 | (605) 673-2244
WWW.CUSTERSD.COM | INFO@CUSTERSD.COM | FAX: (605) 673-3726



April 14, 2020

City of Custer City
ATTN: City Council
622 Crook Street
Custer, SD 57730

Mayor and Council Members,

We wanted to let you know that Dakota Greens-Custer Greenhouses & Nursery will once again be hanging potted plants throughout town this spring. The Custer Area Chamber of Commerce pays to have the plants watered throughout the summer, but each business is responsible for purchasing their own plants. Each business also determines where the plants are hung at their building.

For further information on when the plants will be delivered please contact Dakota Greens at 605-673-2510. If there are issues with placement of plants at a particular business, please contact them directly.

If you have any other questions please feel free to contact the Custer Area Chamber of Commerce.

Respectfully,

Dolsee Davenport

Dolsee Davenport
Executive Director
Custer Area Chamber of Commerce
ddavenport@custersd.com
605-673-2244

Pool Management Contract with YMCA

Potential Motion: To move forward with the YMCA Director hiring ^{up to} 3 returning Life Guards for the pool, with the anticipation that the pool will open and if it does not then the YMCA and City will jointly share the 3 employees as summer employees through August 23rd at only the cost of the wages versus the \$16,000 pool management contract, in addition the payment of the \$16,000 to the YMCA for the pool management will be postponed and only paid after an official decision is made on whether the pool will open for 2020.



City of Custer City
2019 Annual Report

MUNICIPALITY OF CUSTER
BALANCE SHEET
GOVERNMENTAL FUNDS
December 31, 2019

	General Fund	BID Fund	Debt Service TIF Fund	Cemetery Fund	Promotion Funds	Total Governmental Funds
ASSETS AND DEFERRED OUTFLOWS OF RESOURCES:						
Assets:						
Cash and Cash Equivalents	4,183,735.74		0.00	29,139.92	209,667.74	4,445,216.55
151 Investments	1,741,813.26			82,986.69	0.00	1,824,799.95
110 Taxes Receivable--Delinquent	85,012.81					85,012.81
115 Accounts Receivable, Net	34,409.73	9,359.00	0.00	0.00		43,768.73
132 Due from Sales Tax Receivable	117,016.37				7,359.67	124,376.04
135 Interest Receivable	5,568.13			448.40		6,016.53
154 Deposits	42,904.00					42,904.00
155 Prepaid Expenses	17,122.87	1,678.78				18,801.65
Total Assets	6,227,582.91	33,710.93	0.00	112,575.01	217,027.41	6,590,896.26
Deferred Outflows of Resources:						
198 Other Deferred Outflows of Resources						0.00
Total Deferred Outflows of Resources	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL ASSETS AND DEFERRED OUTFLOWS OF RESOURCES	6,227,582.91	33,710.93	0.00	112,575.01	217,027.41	6,590,896.26
LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES:						
Liabilities:						
202 Accounts Payable	20,378.71					
216 Accrued Wages Payable	14,996.65	0.00	0.00		10,801.23	31,179.94
217 Accrued Taxes Payable	170.16					14,996.65
219 Amounts Held for Others	0.00					0.00
220 Customer Deposits	500.00					500.00
223 Unearned Revenue	0.00					0.00
Total Liabilities	36,045.52	0.00	0.00	0.00	10,801.23	46,676.59
Deferred Inflows of Resources:						
245 Unavailable Revenue--Property Taxes	69,529.13					69,529.13

MUNICIPALITY OF CUSTER
BALANCE SHEET
GOVERNMENTAL FUNDS
December 31, 2019

	General Fund	BID Fund	Debt Service TIF Fund	Cemetery Fund	Promotion Funds	Total Governmental Funds
Total Deferred Inflows of Resources	69,529.13	0.00	0.00	0.00	0.00	69,529.13
Fund Balances:						
264 Restricted	11,043.50	33,710.93	0.00	50,000.00		94,754.43
265 Committed	250,000.00					250,000.00
266 Assigned	1,623,416.58					1,623,416.58
267 Unassigned	4,237,548.18			62,575.01	206,226.18	4,506,349.37
Total Fund Balances	6,122,008.26	33,710.93	0.00	112,575.01	206,226.18	6,474,520.38
TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES	6,227,582.91	33,710.93	0.00	112,575.01	217,027.41	6,590,726.10

The notes to the financial statements are an integral part of this statement.

MUNICIPALITY OF CUSTER
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
GOVERNMENTAL FUNDS
For the Year Ended December 31, 2019

	General Fund	BID Fund	Debt Service TIF Fund	Cemetery Fund	Promotion Funds	Total Governmental Funds
Revenues:						
310 Taxes:						
311 General Property Taxes	919,169.45		205,204.99			1,124,374.44
313 General Sales and Use Taxes	1,660,298.78	137,436.00			244,897.54	2,042,632.32
315 Amusement Taxes	204.00					204.00
319 Penalties and Interest on Delinquent Taxes	1,611.60					1,611.60
320 Licenses and Permits	73,906.23					73,906.23
330 Intergovernmental Revenue:						
334 State Grants	0.00					0.00
335 State Shared Revenue:						
335.01 Bank Franchise Tax	3,176.04					3,176.04
335.02 Prorate License Fees	3,991.06					3,991.06
335.03 Liquor Tax Reversion (25%)	13,561.40					13,561.40
335.04 Motor Vehicle Licenses	42,185.46					42,185.46
335.08 Local Government Highway and Bridge Fund	31,680.78					31,680.78
338.03 County Wheel Tax	0.00					0.00
340 Charges for Goods and Services:						
341 General Government	11,519.35					11,519.35
345 Health	366.00					366.00
346 Culture and Recreation	4,450.00					4,450.00
348 Cemetery	7,800.00			9,357.00		17,157.00
350 Fines and Forfeits:						
351 Court Fines and Costs	642.18					642.18
353 Parking Meter Fines	0.00					0.00
360 Miscellaneous Revenue:						
361 Investment Earnings	64,043.53			1,023.56	1,345.97	66,413.06
362 Rentals	6,175.00					6,175.00
367 Contributions and Donations from Private Sources	2,500.00					2,500.00

470 Debt Service				205,205.09			205,205.09
485 Capital Outlay	220,132.42						220,132.42
Total Expenditures	2,200,234.09	137,975.05		205,205.09	0.00	201,917.96	2,714,832.19
Excess of Revenues Over (Under) Expenditures	902,519.68	(539.05)	(0.10)	10,380.56		44,325.55	987,186.64
Other Financing Sources (Uses):							
391.04 Compensation for Loss or Damage to Capital Assets	0.00						0.00
Total Other Financing Sources (Uses)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Net Change in Fund Balances	902,519.68	(539.05)	(0.10)	10,380.56		44,325.55	987,186.64
Fund Balance - Beginning	5,219,488.61	34,249.98	0.10	102,194.45		161,900.63	5,517,833.77
Adjusted Fund Balance - Beginning	5,219,488.61	34,249.98	0.10	102,194.45		161,900.63	5,517,833.77
FUND BALANCE- ENDING	6,122,008.29	33,710.93	(0.00)	112,575.01		206,226.18	6,505,020.41

The notes to the financial statements are an integral part of this statement.

MUNICIPALITY OF CUSTER
STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN FUND NET POSITION
PROPRIETARY FUNDS
For the Year Ended December 31, 2019

	Enterprise Funds			Totals
	Water Fund	Sewer Fund	Solid Waste Fund	
Operating Revenue:				
370/380 Charges for Goods and Services	514,398.69	532,962.72	193,628.20	1,240,989.61
Revenue Dedicated to Servicing Debt	102,899.30	72,039.14		174,938.44
369 Miscellaneous	8,644.22	4,225.00		12,869.22
Total Operating Revenue	625,942.21	609,226.86	193,628.20	1,428,797.27
Operating Expenses:				
410 Personal Services	211,203.47	208,267.58		419,471.05
420 Other Current Expense	229,735.13	210,256.77	178,718.16	618,710.06
457 Depreciation	230,964.73	226,543.17		457,507.90
495 Pension	2,829.71	5,113.08		7,942.79
Total Operating Expenses	674,733.04	650,180.60	178,718.16	1,503,631.80
Operating Income (Loss)	(48,790.83)	(40,953.74)	14,910.04	(74,834.53)
Nonoperating Revenue (Expense):				
361 Investment Earnings	12,334.21	26,267.79	1,072.11	39,674.11
442 Interest Expense (Enter as Negative)	(72,609.79)	(21,948.00)		(94,557.79)
(492)366 Gain (Loss) on Disposition of Assets	0.00	0.00		0.00
Total Nonoperating Revenue (Expense)	(60,275.58)	4,319.79	1,072.11	(54,883.68)
Income (Loss) Before Contributions, Special Items, Extraordinary Items and Transfers	(109,066.41)	(36,633.95)	15,982.15	(129,718.21)
Change in Net Position	(109,066.41)	(36,633.95)	15,982.15	(129,718.21)
Net Position - Beginning	4,797,323.79	4,822,863.96	172,378.34	9,792,566.09
Adjusted Net Position - Beginning	4,797,323.79	4,822,863.96	172,378.34	9,792,566.09
NET POSITION - ENDING	4,688,257.38	4,786,230.01	188,360.49	9,662,847.88

The notes to the financial statements are an integral part of this statement.

MUNICIPALITY OF CUSTER
STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN FUND NET POSITION
PROPRIETARY FUNDS
For the Year Ended December 31, 2019

	Enterprise Funds			Totals
	Water Fund	Sewer Fund	Solid Waste Fund	
Operating Revenue:				
370/380 Charges for Goods and Services	514,398.69	532,962.72	193,628.20	1,240,989.61
Revenue Dedicated to Servicing Debt	102,899.30	72,039.14		174,938.44
369 Miscellaneous	8,644.22	4,225.00		12,869.22
Total Operating Revenue	625,942.21	609,226.86	193,628.20	1,428,797.27
Operating Expenses:				
410 Personal Services	211,203.47	208,267.58		419,471.05
420 Other Current Expense	229,735.13	210,256.77	178,718.16	618,710.06
457 Depreciation	230,964.73	226,543.17		457,507.90
495 Pension	2,829.71	5,113.08		7,942.79
Total Operating Expenses	674,733.04	650,180.60	178,718.16	1,503,631.80
Operating Income (Loss)	(48,790.83)	(40,953.74)	14,910.04	(74,834.53)
Nonoperating Revenue (Expense):				
361 Investment Earnings	12,334.21	26,267.79	1,072.11	39,674.11
442 Interest Expense (Enter as Negative)	(72,609.79)	(21,948.00)		(94,557.79)
(492)366 Gain (Loss) on Disposition of Assets	0.00	0.00		0.00
Total Nonoperating Revenue (Expense)	(60,275.58)	4,319.79	1,072.11	(54,883.68)
Income (Loss) Before Contributions, Special Items, Extraordinary Items and Transfers	(109,066.41)	(36,633.95)	15,982.15	(129,718.21)
Change in Net Position	(109,066.41)	(36,633.95)	15,982.15	(129,718.21)
Net Position - Beginning	4,797,323.79	4,822,863.96	172,378.34	9,792,566.09
Adjusted Net Position - Beginning	4,797,323.79	4,822,863.96	172,378.34	9,792,566.09
NET POSITION - ENDING	4,688,257.38	4,786,230.01	188,360.49	9,662,847.88

The notes to the financial statements are an integral part of this statement.

Long Term Debt

The following is a summary of the long-term debt activity for the year ending December 31, 2019:

	Balance 1/1/2019	Earned/ Borrowings	Used/ Repayments	Balance 12/31/2019	Due Within One Year
Primary Government:					
Governmental Activities:					
TIF#2 - Stonehill	\$ 1,569,901	\$ -	\$ -	\$ 1,569,901	
TIF#4 - Downtown	\$ 771,154	\$ -	\$ 77,195	\$ 693,958	\$ 78,591
TIF #5 - Pamida	\$ 229,040		\$ 21,500	\$ 207,540	\$ 23,900
Compensated Absences	\$ 48,159	\$ 23,163	\$ 20,729	\$ 50,593	\$ 50,593
Total Governmental Activities	\$ 2,618,254	\$ 23,163	\$ 119,424	\$ 2,521,993	\$ 153,084
Business-Type Activities:					
2007 USDA Water Revenue Bond	\$ 1,769,814	\$ -	\$ 34,566	\$ 1,735,247	\$ 35,677
2012 SRF Sewer Revenue Bond	\$ 774,800	\$ -	\$ 39,102	\$ 735,699	\$ 40,288
Compensated Absences	\$ 68,038	\$ 26,784	\$ 22,379	\$ 72,443	\$ 72,443
Total Business-Type Activities	\$ 2,612,652	\$ 26,784	\$ 96,047	\$ 2,543,389	\$ 148,408
Total Primary Government	\$ 5,230,906	\$ 49,947	\$ 215,471	\$ 5,065,382	\$ 301,492

Interest expense for the year ended December 31, 2019 was \$ 205,199

ANNUAL REPORT FOR CITY OF CUSTER
AS OF AND FOR THE YEAR ENDED DECEMBER 31, 2019

GOVERNMENTAL FUNDS--MODIFIED ACCRUAL BASIS

	General Fund	BID Fund	Debt Service TIF Fund	Cemetery Fund	Promotion Fund	Total Governmental Funds
Beginning Balance	5,219,488.61	34,249.98	0.10	102,194.45	161,900.63	5,517,833.77
Revenues and Other Sources:						
Taxes:						
Property Taxes	919,169.45		205,204.99			1,124,374.44
General Sales and Use Taxes	1,660,298.78	137,436.00			244,897.54	2,042,632.32
Amusement Taxes	204.00					204.00
Penalties and Interest on Delinquent Taxes	1,611.60					1,611.60
Licenses and Permits	73,906.23					73,906.23
Intergovernmental Revenues:						
State Grants	0.00					0.00
State Shared Revenue	94,594.74					94,594.74
County Shared Revenue:	0.00					0.00
Charges for Goods and Services:						
General Government	11,519.35					11,519.35
Health	366.00					366.00
Culture and Recreation	4,450.00					4,450.00
Cemetery	7,800.00			9,357.00		17,157.00
Fines and Forfeits						
Court Fines and Forfeits	642.18					642.18
Miscellaneous Revenue and Other Sources:						
Investment Earnings	64,043.53			1,023.56	1,345.97	66,413.06
Rentals	6,175.00					6,175.00
Contributions and Donations from Private Sources	2,500.00					2,500.00
Liquor Operating Agreement Income	206,102.67					206,102.67
Other Revenues	49,370.24					49,370.24
Compensation for Loss or Damage to Capital Assets						0.00
Long Term Debt Issued						0.00

Total Revenue and Other Sources	<u>3,102,753.77</u>	<u>137,436.00</u>	<u>205,204.99</u>	<u>10,380.56</u>	<u>246,243.51</u>	<u>3,702,018.83</u>
Expenditures and Other Uses:						
Legislative	108,511.49					108,511.49
Elections	710.59					710.59
Financial Administration	140,268.10					140,268.10
Other General Government	230,836.96					230,836.96
Police	389,816.60					389,816.60
Fire	30,500.00					
Highways and Streets	393,567.69					393,567.69
Cemeteries	35,889.52					35,889.52
Humane Society	12,059.00					12,059.00
Hospitals, Nursing Homes and Rest Homes	347,000.00					347,000.00
Recreation	86,934.41					86,934.41
Parks	161,007.31				0.00	161,007.31
Economic Development and Assistance (Industrial Development)	43,000.00	137,975.05			201,917.96	382,893.01
Debt Service			205,205.09			205,205.09
Capital Outlay	220,132.42					220,132.42
Total Expenditures and Other Uses	<u>2,200,234.09</u>	<u>137,975.05</u>	<u>205,205.09</u>	<u>0.00</u>	<u>201,917.96</u>	<u>2,714,832.19</u>
Increase/Decrease in Fund Balance	<u>902,519.68</u>	<u>-539.05</u>	<u>-0.10</u>	<u>10,380.56</u>	<u>44,325.55</u>	<u>987,186.64</u>
Ending Balance:						
Nonspendable						0.00
Restricted	11,043.50	33,710.93	0.00	50,000.00		94,754.43
Committed	250,000.00					250,000.00
Assigned	1,623,416.58					1,623,416.58
Unassigned	4,237,548.18			62,575.01	206,226.18	4,506,349.37
Governmental Long-term Debt						<u>2,471,399.00</u>

PROPRIETARY FUNDS--ACCRUAL BASIS

	Water Fund	Sewer Fund	Solid Waste Fund
Beginning Balance	<u>4,797,323.79</u>	<u>4,822,863.96</u>	<u>172,378.34</u>
Revenues	<u>638,276.42</u>	<u>635,494.65</u>	<u>194,700.31</u>
Expenses	<u>747,342.83</u>	<u>672,128.60</u>	<u>193,628.20</u>
Ending Balance:			
Net Investment in Capital Assets	3,726,444.29	3,340,596.73	
Restricted for Debt	205,882.49	262,792.51	
Restricted for Facility Replacement	—	961,610.97	
Net Pension Position	21,831.40	23,075.45	
Unrestricted	<u>734,099.20</u>	<u>198,154.35</u>	<u>188,360.49</u>
Long-term Debt	<u>1,735,247.00</u>	<u>735,699.00</u>	

The preceding financial data does not include fiduciary funds or component units. Information pertaining to those activities may be obtained by contacting the municipal finance officer at 673-4824.

Municipal funds are deposited as follows:

Depository	Amount
Black Hills Federal Credit Union	349,149.95
Dacotah Bank	\$259,852.23
Edward Jones	\$1,336,120.97
First Interstate Bank	\$6,121,281.78
Highmark Credit Union	\$259,743.77
SD FIT	\$255,306.78
Sentinel Federal Credit Union	\$282,200.15
Total	<u>\$8,863,655.63</u>

Ainsworth – Benning Construction, Capital Improvements, \$760.00
A & B Welding, Supplies, \$110.55
Advanced Drug Testing, Safety, \$138.00
Banner Associates INC, Professional Fees, \$4,229.40
Black Hills Energy, Utilities, \$14,669.06
Black Hills Gravel, Supplies, \$375.75
California State Disbursement, Deductions, \$92.30
Culligan, Repair & Maintenance, \$18.50
Chamber of Commerce, Sales Tax Subsidy, \$6,304.37
Custer Ace Hardware, Supplies, Repairs & Maintenance, \$1,679.62
Days Inn, Conference, -\$308.00
Discovery Benefits, Supplies, \$27.00
First Interstate Bank, Supplies \$79.52
French Creek Supply, Supplies, \$1,162.70
Go Daddy, Professional Fees, \$19.35
Golden West Telecommunications, Utilities, \$519.04
Golden West Technologies, Professional Fees, \$755.50
Grainger, Repairs & Maintenance, \$2,059.11
Kone, Professional Fees, \$1,045.08
Lynn's Dakotamart, Supplies, \$28.76
Lawrence & Schiller, BID Board Advertising, \$11,646.47
McDonnell, Chantel, BID Board Advertising, \$1,100.00
McMaster-Carr, Repairs and Maintenance, \$198.78
Midcontinent Testing Labs, Professional Fee, \$115.00
Northwest Pipe Fittings, Supplies, \$91.92
Nelson's Oil & Gas, Supplies, \$1,602.15
Pace, Supplies, \$509.85
Plumb Dog Services, Repairs & Maintenance, \$122.45
Power House, Supplies, \$136.34
Quill, Supplies, \$283.89
Rapid Delivery, Supplies, \$79.38
Regional Health Network, Sales Tax Subsidy, \$31,788.55
Servall, Supplies, \$189.28
SD DENR, Travel/ Conference, \$30.00
State of SD, Sales Tax, \$1,031.44
SD Secretary of State, Annual Report, \$50.00
SD One Call, Locates, \$120.75
Bit Finance/State Long Distance, \$41.41
Unemployment Insurance Division, \$481.38
United Electric, Maintenance, \$32.36
Verizon Wireless, Utilities, \$420.55
Total Claims \$83,837.56

