

**CITY OF CUSTER CITY  
COUNCIL PROCEEDINGS- REGULAR SESSION  
March 16<sup>th</sup>, 2020**

Mayor Corbin Herman called to order the second meeting of the Common Council for the month of March 2020 at 5:43 p.m. Present at roll call were Councilpersons Moore, Fischer, Nielsen and Ryan. Attorney Beesley was also present. The Pledge of Allegiance was stated.

**AGENDA**

Councilperson Fischer moved, with a second by Councilperson Moore, to approve the agenda. The motion unanimously carried.

**MINUTES**

Councilperson Moore moved, with a second by Councilperson Ryan, to approve the minutes from the March 2<sup>nd</sup> council meeting. The motion unanimously carried.

**CONFLICTS OF INTEREST**

No conflicts of interest were stated.

**SECOND READING – ORDINANCE #835 – OFFICIAL ZONING MAP**

Councilperson Fischer moved to approve Ordinance #835, Official Zoning Map. Seconded by Councilperson Moore, the motion carried with Councilperson Moore, Fischer, Nielsen and Ryan voting yes.

**EXECUTIVE PROCLAMATION – DUCKS UNLIMITED DAY**

Councilperson Moore moved to approve the executive proclamation for Ducks Unlimited Day on March 28<sup>th</sup>, 2020, which is on file in the Finance Office. Seconded by Councilperson Nielsen, the motion unanimously carried.

**EXECUTIVE PROCLAMATION – TIM SANDER DAY**

Councilperson Fischer moved to approve the executive proclamation for Tim Sander Day on March 27<sup>th</sup>, 2020, which is on file in the Finance Office. Seconded by Councilperson Ryan, the motion unanimously carried.

**PUBLIC COMMENTS**

No public comments were received.

**GOLD DISCOVERY DAYS REQUEST – CHAMBER OF COMMERCE**

Councilperson Fischer moved to table the Gold Discovery Days Request pending additional information and clarification. Seconded by Councilperson Nielsen, the motion unanimously carried.

**BID MARKETING AGREEMENT – LAWRENCE & SCHILLER AND BID SOCIAL MEDIA AGREEMENT – CHANTEL MCDONNELL**

Councilperson Ryan moved to table the BID Marketing Agreement with Lawrence & Schiller and the BID Social Media Agreement with Chantel McDonnell until such time as the BID Board requests it be put back on the agenda. Seconded by Councilperson Nielsen, the motion unanimously carried.

**USE AGREEMENT FOR COMMUNITY CENTER GYM – YMCA**

Councilperson Nielsen moved to approve the use agreement for the Custer Community Center Gym with the Custer YMCA for April 1<sup>st</sup>, 2020 through April 1<sup>st</sup>, 2021. Seconded by Councilperson Ryan, the motion unanimously carried.

**POOL MANAGEMENT CONTRACT – YMCA**

Councilperson Nielsen moved to approve the 2020 pool management contract with the Custer YMCA for \$16,000. Seconded by Councilperson Ryan, the motion carried with Councilperson Fischer, Nielsen, Ryan and Moore voting yes.

**BIKE RACK DONATION & PLACEMENT**

Councilperson Moore moved to accept the donation of 3 bike racks from the Custer Area Economic Development Recreation and Wellness Team and approve the placement of the bike racks at Harbach Park, Bark Park and French Creek Park. Seconded by Councilperson Ryan, the motion unanimously carried.

**CLAIMS**

Councilperson Nielsen moved, with a second by Councilperson Ryan, to approve the following claims. The motion unanimously carried.

Black Hills Council of Local Governments, Dues, \$535.00

Black Hill Chemical, Supplies, \$63.48

Black Hills Energy, Utilities, \$15,004.83

Butler Machinery, Supplies, \$120.20

California State Disbursement, Deduction, \$92.30

Chamber of Commerce, Sales Tax Subsidy, \$5,643.64

Culligan, Repairs and Maintenance, \$18.50

Custer Area Arts Council, Subsidy, \$2,000.00

Chronicle, Publishing, \$424.82  
Custer Ace, Supplies, Repairs & Maintenance, \$802.65  
Discovery Benefits, Supplies, \$30.00  
French Creek Supply, Supplies, Repairs and Maintenance, \$293.13  
GovOffice, Supplies, \$660.00  
Green Owl Media, Professional Fees, \$156.00  
Hawkins, Supplies, \$7,372.86  
Kimball Midwest, Supplies, \$241.96  
L & L Insulation Inc, Professional Fees, \$191.70  
Liberty Chrysler Center LLC, Equipment, \$30,589.00  
Lynn's Dakotamart, Supplies, \$57.12  
Midcontinent Testing Lab, Professional Fees, \$115.00  
Northwest Pipe Fitting, Supplies, \$1,522.87  
Petty Cash, Supplies, \$161.25  
Rapid Delivery, Professional Fees, \$66.15  
Regional Health Network, Sales Tax Subsidy, \$32,023.54  
Sanders Sanitation, Supplies, \$696.65  
Servall, Supplies, \$189.28  
SDARWS, Membership, \$700.00  
SD Public Assurance Alliance, Insurance Renewal, \$47,055.73  
Bit Finance/State Long Distance, Utilities, \$85.77  
Severin, Chris, Reimbursement, \$63.90  
The Fence Company, Repairs and Maintenance, \$2,062.50  
The Hartford, Insurance, \$59.54  
USDA Loan Payment, \$8,910.00  
Wesdak Welding & Diesel LLC, Repairs and Maintenance, \$2,070.00  
Wolf, Gloria, Refund, \$75.00  
Plank, Roy, Utility Refund, \$9.41  
Eudy, Allen, Utility Refund, \$94.13  
Total Claims \$160,257.91

**DEPARTMENT HEADS & COMMITTEE REPORTS**

Various committee reports were given in addition to department heads giving an update.

**EXECUTIVE SESSION**

Councilperson Fischer moved to go into and out of executive session for personnel per SDCL 1-25-2(1,4) at 6:19 pm, with the Attorney, Public Works Director, Planning Administrator and Finance Officer present. Seconded by Councilperson Moore, the motion unanimously carried. Council came out of executive session at 6:25 pm, with no action taken.

**CERTIFICATION INCREASE**

Councilperson Fischer moved to approve a certification increase for Jeff Clark to \$18.84 effective February 28<sup>th</sup>, 2020. Seconded by Councilperson Ryan, the motion unanimously carried.

**EMPLOYEE STEP INCREASE**

Councilperson Moore moved to approve a step increase for Scott Kellogg to Step 9 at \$34.54 effective February 15<sup>th</sup>, 2020. Seconded by Councilperson Nielsen, the motion unanimously carried. Councilperson Moore moved to approve a temporary increase due to additional duties for Scott Kellogg to \$36.04 effective March 16<sup>th</sup>, 2020. Seconded by Councilperson Nielsen, the motion unanimously carried.

**ADJOURNMENT**

With no further business, Councilperson Moore moved to adjourn the meeting at 6:26 p.m. Seconded by Councilperson Nielsen, the motion carried unanimously.

ATTEST:

CITY OF CUSTER CITY

Laurie Woodward  
Finance Officer

Corbin Herman  
Mayor

**CITY OF CUSTER CITY  
BOARD OF ADJUSTMENT MEETING  
March 16<sup>th</sup>, 2020**

Board Chairman Herman called to order the Board of Adjustment Meeting at 6:26 p.m. Present at roll call were Board Members Herman, Fischer, Nielsen, Moore and Ryan.

**APPROVAL OF MINUTES**

Board Member Moore moved, with a second by Board Member Ryan, to approve the minutes from the March 2<sup>nd</sup>, 2020 meeting. The motion unanimously carried.

**ADJOURNMENT**

With no further business, Board Member Moore moved to adjourn the meeting at 6:27 p.m. Seconded by Board Member Herman, the motion carried unanimously.

ATTEST:

CITY OF CUSTER CITY

Laurie Woodward  
Finance Officer

Corbin Herman  
Board Chairman