

**CITY OF CUSTER CITY
COUNCIL PROCEEDINGS- REGULAR SESSION
July 5th, 2016**

Mayor Jared Carson called to order the first meeting of the Common Council for the month of July, 2016 at 5:30 p.m. Present at roll call were Councilpersons Maciejewski, Heinrich, Nielsen, Fischer, Herman and Schleining. City Attorney Chris Beesley was not present. The Pledge of Allegiance was stated.

AGENDA

Councilperson Fischer moved, with a second by Councilperson Nielsen, to approve the agenda. The motion unanimously carried.

MINUTES

Councilperson Schleining moved, with a second by Councilperson Heinrich, to approve the minutes from the June 20th regular council meeting. The motion unanimously carried.

RESOLUTION #06-20-16A – PERSONNEL MANUAL – APPLICATION FOR EMPLOYMENT

Councilperson Nielsen moved to adopt Resolution #06-20-16A, Personnel Manual Application for Employment. Seconded by Councilperson Heinrich, the motion unanimously carried.

RESOLUTION # 06-20-16A

WHEREAS, the City of Custer City has previously adopted an Employee Manual; and
WHEREAS, updating and amending of said Employee Personnel Manual was provided for in Resolution 6-6-16B; and

WHEREAS, the Common Council of the City of Custer City has determined that the application should ask if they are a veteran.

NOW THEREFORE BE IT RESOLVED that the Employee Personnel Manual is amended to include the attached exhibit "A", Application for Employment, as if set forth in full herein, and adopted by reference.

Dated this 5th day of July, 2016

CITY OF CUSTER

S/Jared Carson, Mayor

Attest: Laurie Woodward, Finance Officer

OATH OF OFFICE & APPOINTMENT

Mayor Carson thanked Councilperson Herman for his service to the community.

Mayor Carson asked Council to support his appointment of Kris Blom as Ward Two Councilmember. Councilperson Heinrich moved, with a second by Councilperson Nielsen to appoint Kris Blom as Ward Two Councilmember for a one year term. The motion unanimously carried. Kris Blom took her Oath of Office for the one-year appointment as Councilmember.

Councilperson Larry Maciejewski and Alfred Heinrich took their Oath of Office for two-year terms as Councilmembers, while Councilperson Nina Nielsen took her Oath of Office for a one-year term as Councilmember.

COUNCIL PRESIDENT & VICE PRESIDENT

Councilperson Fischer moved to nominate Councilperson Schleining for Council President. Seconded by Councilperson Heinrich, the motion unanimously carried. Councilperson Schleining moved to nominate Councilperson Fischer for Council Vice President. Seconded by Councilperson Maciejewski, the motion unanimously carried.

ATTORNEY APPOINTMENTS AND OATHS

Councilperson Maciejewski moved to table the attorney appointments and oaths until the next Council meeting so the attorney can be present. Seconded by Councilperson Nielsen, the motion unanimously carried.

2016-2017 COMMITTEE APPOINTMENTS

Councilperson Fischer moved to approve the Committee appointments, with the list being on file in the Finance Office, which included reappointing Corey Virtue to the Planning Commission for another 5 year term, Joe Uhrich being moved to a regular Planning Commission member for a 5 year term, removal for Miranda Boggs as an alternate on the Planning Commission, reappointing Jenny Behlings to the Park & Recreation Committee for another 5 year term, appointment of Carrie Moore to the Park & Recreation Committee for a 5 year term and Patty Lee being moved to the 3-mile member for the Park & Recreation Committee for a 5 year term. Seconded by Councilperson Nielsen, the motion unanimously carried.

CONFLICTS OF INTEREST

Mayor Carson and Councilperson Maciejewski both declared a conflict with the special malt beverage/wine license for the VFW. No other conflicts of interest were stated.

DEPARTMENT HEAD DISCUSSION

Bob Morrison, Public Works Director, mentioned that the crew has been working on a water leak by Bryden Drive and that the Water Board hearing on West Dam is scheduled for July 6th in Pierre.

Elmer Claycomb, Interim Planning Administrator, gave Council an overview of things that he has been working on.

Laurie Woodward, Finance Officer, mentioned that she has been working on the budget and passed out an overview of the law enforcement activity.

PUBLIC HEARING – SPECIAL MALT BEVERAGE/WINE LICENSE – VFW FOR THE SOUTHERN HILLS MUSIC FESTIVAL EVENT

Councilperson Nielsen moved to approve the special malt beverage / wine license for the VFW Post 3442 for the Southern Hills Music Festival Event on August 26th & 27th, 2016. Seconded by Councilperson Heinrich, the motion unanimously carried. Councilperson Maciejewski and Mayor Carson left the room for the discussion and action on this item with Council President Schleining taking the chair for this agenda item.

FIREMAN'S BALL REQUEST – CUSTER VOLUNTEER FIRE DEPARTMENT

Councilperson Heinrich moved to approve the Custer Volunteer Fire Department's request to close North Sixth Street from Crook Street to the south alley and use of the showmobile for Annual Fireman's Ball on July 22nd and 23rd in addition to a brown bag license for July 23rd. Seconded by Councilperson, Nielsen, the motion unanimously carried.

CUSTER COMMUNITY CENTER FLOOR/CEILING RATING BID

Councilperson Fischer moved to reject the only bid received which was from MAC Construction for \$147,526 for the Custer Community Center floor/ceiling rating bid. Seconded by Councilperson Schleining, the motion unanimously carried.

PUBLIC HEARING - REZONING FOR PROPOSED BLAINE SUBDIVISION PHASE 2 AND REVISED LOT 2 OF JACKL SUBDIVISION

No public comments were received for the rezoning of proposed Blaine Subdivision Phase 2 and Revised Lot 2 of Jackl Subdivision.

ALLEY CLOSURE & SHOWMOBILE USE REQUEST – CUSTER YMCA

Councilperson Heinrich moved to approve the Custer YMCA's request to use the showmobile and close the alley between City Hall and the YMCA building in addition to the east/west alley directly behind the north/south alley and City Hall for the YMCA's 30th Anniversary Celebration on August 20th, 2016. Seconded by Councilperson Schleining, the motion unanimously carried.

HOLD HARMLESS AGREEMENT FOR CHUNKING LOGS ON CITY PROPERTY

Councilperson Schleining moved to table the hold harmless agreement for chunking logs on city property until the July 18th Council Meeting. Seconded by Councilperson Nielsen, the motion unanimously carried.

CLAIMS

Councilperson Schleining moved, with a second by Councilperson Maciejewski, to approve the following claims. The motion unanimously carried.

AE2S, Professional Fees, \$7292.25

Adam Boggs, Repair & Maintenance, \$2503.50

AFLAC, Insurance, \$612.75

Beesley Law Office, Professional Fees, \$3492.50

Birmingham Receipt Book, Supplies, \$443.15

Black Hills Power & Light, Utilities, \$3096.45

Century Business, Supplies, \$199.21

Custer Do It Best, Supplies, Repair & Maintenance, \$152.96

Chamber of Commerce, Sales Tax Subsidy, \$19292.58

Custer Economic Development, Grant, \$10000.00

Custer County Treasurer, Law Enforcement Contract, \$80000.00

Dacotah Bank, TIF #2 Payment, \$22862.52

Dakotacare, Insurance, \$9548.23

Dacotah Bank, TIF #4 Payment, \$20327.69

Delta Dental, Insurance, \$268.30
Diamond Vogel, Repair & Maintenance, \$1486.00
EFTPS, Taxes, \$14146.45
Fastenal, Supplies, \$354.96
First Interstate Bank, Utilities, Supplies, \$1520.13
First Interstate Bank, TIF #4 Payment, \$20327.69
First Interstate Bank, TIF #1 Payment, \$12058.11
Garland Goff Law Office, Professional Fees, \$662.50
Harvey's Lock Shop, Professional Fees, \$909.12
Hawkins, Supplies, \$4441.00
Hillyard, Supplies, \$94.90
Kellogg, Scott, Reimbursement, \$267.81
Lasting Impressions Unlimited, Supplies, \$26.00
Northwest Pipe Fittings, Supplies, \$286.48
Petty Cash, Supplies, \$390.20
Quill, Supplies, \$446.46
Rapid City Journal, Publishing, \$134.23
Rebel Enterprises, Advertising, \$1060.00
Service First Fire Sprinkler, Capital Improvements, \$6000.00
SD Dept of Revenue, License, \$150.00
SD Municipal League, Conference, \$75.00
SD Retirement System, \$6062.80
Supplemental Retirement System, \$345.00
Titan Machinery, Repair & Maintenance, \$8448.96
United Way, Contributions, \$99.00
USA Bluebook, Supplies, \$290.40
YMCA, Contributions, \$150.00
Thompson, Brad/Jodi, Utility Refund, \$599.52
Mayor & Council, \$4400.00
Finance Department, \$16456.79
Public Buildings, \$3746.40
Planning Department, \$7307.20
Public Works Department, \$14797.63
Street Department, \$10084.33
Parks Department, \$5035.20
Water Department, \$13488.94
Wastewater Department, \$7386.85
Total Claims, \$343,628.15

COMMITTEE REPORTS

Various committee reports were given.

2017 BUDGET WORK SESSION

Council had a work session for the 2017 budget.

ADJOURNMENT

With no further business, Councilperson Nielsen moved to adjourn the meeting at 6:50 p.m.
Seconded by Councilperson Heinrich, the motion carried unanimously.

ATTEST:

CITY OF CUSTER CITY

Laurie Woodward
Finance Officer

Jared Carson
Mayor