

Conditional Use Permit Application

Applicant Information		
Applicant _____		
Address _____		
City _____	State _____	Zip _____
Phone _____		
E-mail: _____		

(Owner of property if different than applicant)		
Owner _____		
Address _____		
City _____	State _____	Zip _____
Phone _____		
E-mail: _____		

Proposed Conditional Use 24/7 Contact		
Name _____		
Address _____		
City _____	State _____	Zip _____
Phone _____		
E-mail: _____		

Please Note
- If applicant is not the owner, written authorization of such application from the owner will be required.
- The applicant shall be responsible for mail notification of such application.
- Planning Commission meets the 2 nd Tuesday of each month. Application and supporting documents must be provided to the Planning Administrator 20 days prior to the meeting.

Property Address _____

Legal Description _____

Lot _____ Block _____ Subdivision _____

Size _____ (acres)(square feet) Property Zoning District _____

Water Services _____ Sewer Services _____

Describe Current Use _____

Describe Proposed Use (Include Site Plan) _____

I hereby confirm that I have completed and possess all applicable South Dakota State licensing requirements.

_____ Initial

I hereby confirm that the proposed use will maintain appropriate Commercial Liability Insurance.

_____ Initial

Please Include the Following Information as Required at least 20 days prior to the Planning Commission meeting.

- Site Plan and or Floor Plan as Needed – A Site Plan is mapped or drawn to scale information to show buildings, parking and new or existing features that implement the CUP.
- Certificate of appropriate commercial liability insurance.
- Written authorization from the property owner. (if applicant is not the property owner.)
- Conditional Use Permit Criteria narrative
- Conditional Use Permit Fee Payment

Owner/Applicant Signature: _____

Date: _____

Conditional Use Permit Application

Conditional Use Permit Criteria Narrative

(Applicant shall complete)

The following are considerations, per CMC 17.52.040, that the Planning Commission shall use in determining the approval or denial of a Conditional Use Permit. Please provide comment on the below criteria.

- A. that adequate utilities, public safety, water supply, sewage disposal, surface drainage, flood control, soil conservation, access roads, drainage and other necessary facilities have been considered and/or are being provided;
- B. that the Conditional Use is consistent with the surrounding area in terms of character and density;
- C. that the Conditional Use conforms with and is a compatible use within the Comprehensive Plan;
- D. The proposed use shall be in compliance with all other ordinances.
- E. The proposed use shall comply with all specific restrictions and requirements of the zone district.
- F. The proposed use shall be eligible for a Conditional Use Permit based on the Zoning District.
- G. Lighting shall be designed so that it presents a minimal impact to adjacent property. All exterior light sources must be shielded and directed downward.
- H. The proposed use shall have adequate vehicular access and parking to serve the proposed use.
- I. The proposed use shall comply with all applicable state licensing requirements and/or regulations.
- J. The proposed use shall maintain appropriate commercial liability insurance.

622 Crook Street
Custer, SD 57730

Planning Department

Conditional Use Permit Application

Phone: (605) 673-4824
Fax: (605) 673-2411

- K. that the Planning Commission may impose reasonable conditions in granting a Conditional Use on the condition that the individual accepting those conditions is bound by them; and that the Commission may consider any public comments and comments from public officials.

Official Use Only

Date Filed _____ Permit Fee _____

Permit/Receipt Number _____ Parcel ID # _____

Planning Commission/Public Hearing Date _____

Received By _____