

**CITY OF CUSTER CITY
COUNCIL PROCEEDINGS- REGULAR SESSION
August 17th, 2020**

Mayor Corbin Herman called to order the second meeting of the Common Council for the month of August 2020 at 5:30 p.m. Present at roll call were Councilpersons Whittaker, Ryan, Fischer, Nielsen and Schilling. Present at roll call by phone was Councilperson Pechota. Attorney Beesley was also present.

AGENDA

Councilperson Nielsen moved, with a second by Councilperson Schilling, to approve the agenda. The motion carried with Councilperson Whittaker, Ryan, Fischer, Nielsen, Schilling and Pechota voting yes.

MINUTES

Councilperson Fischer moved, with a second by Councilperson Ryan, to approve the minutes from the August 3rd Council Meeting. The motion carried with Councilperson Ryan, Fischer, Nielsen, Schilling, Pechota and Whittaker voting yes.

CONFLICTS OF INTEREST

Councilperson Pechota mentioned that he had a conflict with the new hire agenda item. No other conflicts of interest were stated.

PUBLIC HEARING – NEW RETAIL (ON-OFF SALE) MALT BEVERAGE & WINE LICENSES – HEART OF HILLS CATERING CO LLC

Councilperson Fischer moved to approve a retail (on-off) sale malt beverage & retail (on-off) sale SD farm wine license and retail (on-off) sale wine & cider license for Heart of the Hills Catering Co LLC pending proof of insurance being provided. Seconded by Councilperson Nielsen, the motion carried with Councilperson Fischer, Nielsen, Schilling, Pechota, Whittaker and Ryan voting yes.

PUBLIC COMMENTS

Hank Whitney gave an update on the Dog Park.

WASTEWATER TREATMENT PLANT UPGRADE ENGINEERING AMENDMENT #2 – DGR ENGINEERING

Trent Bruce with DGR Engineering gave an overview of the Wastewater Treatment Plant and Discharge Line Project. Councilperson Fischer moved to approve amendment #2 for the Wastewater Treatment Plant Upgrade Project with DGR Engineering for \$1,014,672. Seconded by Councilperson Nielsen, the motion carried with Councilperson Nielsen, Schilling, Pechota, Whittaker, Ryan and Fischer voting yes.

WASTEWATER TREATMENT FACILITY IMPROVEMENTS GEOTECHNICAL EXPLORATION & REVIEW PROPOSAL

Councilperson Nielsen moved to approve the geotechnical exploration & review proposal from American Engineering Testing Inc at \$18,950 for the Wastewater Treatment Facility Improvement Project. Seconded by Councilperson Whittaker, the motion carried with Councilperson Schilling, Pechota, Whittaker, Ryan, Fischer and Nielsen voting yes.

AGREEMENT FOR GRAVEL- COREY & JACKIE MCCARTAN

Councilperson Fischer move to approve an agreement for gravel not to exceed 15 tons of gravel with Corey & Jackie McCartan and authorize the mayor to sign, pending discussion with the City's insurance company. Seconded by Councilperson Whittaker, the motion carried with Councilperson Pechota, Whittaker, Ryan, Fischer, Nielsen and Schilling voting yes.

CUSTER DRAINAGE IMPROVEMENTS – UTILITY CONFLICT ADD-ON REQUEST

Councilperson Nielsen moved to approve the utility conflict add-on contract amendment request from Simon's for the Custer Drainage Improvements project not to exceed \$2,142.80. Seconded by Councilperson Schilling, the motion carried with Councilperson Whittaker, Ryan, Fischer, Nielsen, Schilling and Pechota voting yes.

PRELIMINARY PLAT – LOT 18A, 18B, 18C, 18D, 18E AND 18F OF BLOCK 1 STONE HILL SUBDIVISION

Councilperson Fischer moved to approve the preliminary plat for Lot 18A, 18B, 18C, 18D, 18E and 18F of Block 1 Stone Hill Subdivision. Seconded by Councilperson Whittaker, the motion carried with Councilperson Ryan, Fischer, Nielsen, Schilling, Pechota and Whittaker voting yes.

HARBACH PARK CULTURAL RESOURCES INVENTORY PROPOSAL FOR PHASE 2 – QUALITY SERVICES

Dana Foreman with KLJ Engineering gave an overview of the Harbach Park Project. Councilperson Whittaker move to approve the proposal from Quality Services, Inc for the Harbach Park Phase 2 Cultural Resource Inventory for \$1,000. Seconded by Councilperson Ryan, the motion carried with Councilperson Fischer, Nielsen, Schilling, Pechota, Whittaker and Ryan voting yes.

CLAIMS

Councilperson Nielsen moved, with a second by Councilperson Whittaker, to approve the following claims. The motion carried with Councilperson Nielsen, Schilling, Pechota, Whittaker, Ryan and Fischer voting yes.

Advanced Drug Testing, Safety, \$92.00
Black Hills Urgent Care & Occupational Medicine, Safety, \$250.00
Black Hills Chemical, Supplies, \$333.90
Black Hills Energy, Utilities, \$5,973.57
Black Hills Gravel, Supplies, \$5,022.50
Code Works, Professional Fees, \$235.07
Culligan, Repairs & Maintenance, \$18.50
Chamber of Commerce, Sales Tax Subsidy, \$31,780.17
Chronicle, Publishing, \$1,195.71
Custer Ace, Supplies, Repairs & Maintenance, \$858.12
DGR Engineering, Professional Fees, \$10,746.59
Discovery Benefits, Supplies, \$27.00
Floyd's Truck Center, Repairs & Maintenance, \$1,215.09
French Creek Supply, Supplies, Repairs & Maintenance, \$123.68
Green Owl Media, Professional Fees, \$468.00
Hills Toilet Service, Repair & Maintenance, \$70.00
Honeywell, Repairs & Maintenance, \$2,564.13
KLJ, Capital Improvements, \$7,922.77
L & A Welding, Repairs & Maintenance, \$336.50
Lasting Impressions Unlimited, Supplies, \$29.25
Lynn's Dakotamart, Supplies, \$82.57
Midcontinent Testing Labs, Professional Fees, \$5,304.00
Metering & Technology Solutions, Supplies, \$230.02
Power House, Repairs & Maintenance, \$140.09
Rapid Delivery, Professional Fees, \$79.38
Regional Health Network, Sales Tax Subsidy, \$73,012.82
Rapid Fire Protection, Professional Fees, \$430.00
Servall, Supplies, \$240.59
SD DOT, Capital Improvements, \$61,737.96
Shanklin's, Supplies, \$1,162.70
Bit Finance/State Long Distance, Utilities, \$106.28
The Hartford, Insurance, \$59.54
USA Bluebook, Repairs & Maintenance, \$360.82
Cajigas, Homer, Utility Refund, \$54.98
Schmitz/ Herman, Brian/ Stacy, Utility Refund, \$21.05
Total Claims \$212,285.35

DEPARTMENT HEADS & COMMITTEE REPORTS

Various committee reports were given in addition to department heads giving an update.

EXECUTIVE SESSION

Councilperson Fischer moved to go into and out of executive session for personnel per SDCL 1-25-2(1, 3 & 4) at 6:27 pm, with the Attorney, Public Works Director, Planning Administrator and Finance Officer present. Seconded by Councilperson Nielsen, the motion carried with Councilperson Schilling, Pechota, Whittaker, Ryan, Fischer and Nielsen voting yes. Councilperson Pechota left the meeting at 6:31 pm. Council came out of executive session at 6:36 pm, with no action taken.

EMPLOYEE STEP INCREASE

Councilperson Nielsen moved to approve a step increase for Kim Conwell to Step 7 at \$19.95 per hour effective June 20th, 2020. Seconded by Councilperson Whittaker, the motion carried with Councilperson Schilling, Pechota, Whittaker, Ryan, Fischer and Nielsen voting yes.

NEW HIRE – INTER-DEPARTMENTAL OPERATOR

Councilperson Fischer moved to approve hiring Jonathan Robb as Inter-Department Operator at \$15.77 per hour effective upon successful completion of all pre-employment screenings. Seconded by Councilperson Nielsen, the motion carried with Councilperson Whittaker, Ryan, Fischer, Nielsen, Schilling and Pechota voting yes.

2021 BUDGET WORK SESSION

Council had a work session for the 2021 budget.
Councilperson Nielsen left the meeting at 7:16 pm.

ADJOURNMENT

With no further business, Councilperson Schilling moved to adjourn the meeting at 7:30 pm. Seconded by Councilperson Whittaker, the motion carried unanimously.

ATTEST:

CITY OF CUSTER CITY

Laurie Woodward
Finance Officer

Corbin Herman
Mayor